

1. Availing of Charity Care/Financial Assistance from One-Stop Shop

This service serves only as a channel, addresses some gaps or it bridges clients to reach out to representatives at the Malasakit Center and Wellness Center. Moreover, it helps patients who are unable to pay for all or part of their health care services.

Office or Division:	Vice Governor's Office			
Classification:	Simple			
Type of Transaction:	Government to Citizen			
Who may avail:	Indigent residents of Province of Davao del Norte			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Yellow Card issued by a government hospital facility (original & photocopy) 2. Certificate of Indigency (original & photocopy) 3. Billing Statement/Quotation (original & photocopy) 4. Medical Abstract (original & photocopy) 5. Doctor's Prescription with indicated amount (original & photocopy) 6. Photocopy of Valid ID of the patient and representative (original & photocopy) * number of copies may vary depending the center's requirements.		1. Government facility where the patient is admitted 2. Barangay Hall 3. Government facility where the patient is admitted 4. Government facility where the patient is admitted 5. Attending Physician 6. Client		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Present patient's status and discuss his/her financial needs.	1. Identify the need and discuss the process with the client	None	Within 30 minutes	Officer of the Day Vice Governor's Office
2. Secure all the necessary requirements	2. Call the assigned staff of charitable institution and forward the client with a note/referral slip	None		
TOTAL:		Not Applicable	Indefinite	