

## HRD PLAN IMPLEMENTATION MATRIX

Calendar Year 2017

### #5. COACHING/TRAINING ON RISK ASSESSMENT AND MANAGEMENT and SYSTEMS INNOVATION AND IMPROVEMENT INCLUDING BENCHMARKING FOR BEST PRACTICES TO LGUs

Desired Outcome	Outputs to be produced	Learning Objectives	Proposed HRD Intervention	Target Learners			Planned Schedule												Support Requirements						
				Number		Office(s)	Position(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Financial	Human Resource	Logistics	Executive Sponsorship	Other	Source of Funds
				Male	Female																				
Enhanced competencies for Level 2 employees in the 3 Provincial Hospitals and PEEDO and Level 1 and 2 for BAC (PGSO), PASSO and PSWDO in assessing and managing risks and demonstrating innovation and improvement.	Risk-based assessment guide	Terminal Objective: At the end of the one-day activity, the participants will be able to identify and assess risks and events causing the risks and to develop a risk management action plan using a standard template to manage risk.	Lecture, Workshop, Audiovisual Presentation, Small Group and Plenary Discussion and Output Presentation	10	15	PEEDO and 3 Provincial Hospitals	Level 2	/												P45,000	RAMBO Team (3)	Enhanced Business Process Flow	Memorandum Circular requiring concerned offices to actively participate and cooperate in the Risk Assessment Activities	Vehicular support for staff mobility	HRD P
	Risk Assessment report and risk management plan			7	8	BAC	Level 1 and 2				/										P35,000	Resource Persons (PGO-IAS)			
Development Objectives: Building a culture of risk management;	Office Business Process Flow including writing procedures	Enabling Objectives: Evaluate the business process flow of an office vis-à-vis actual performance.		6	9	PASSO	Level 1 and 2						/							P35,000	Pool of Trainers Support Group	Laptop, Training Equipment			
Providing risk management know-how;		Identify and assess the degree of risk present in the business process.		6	9	PSWDO	Level 1 and 2								/					P35,000		Supplies, Honorarium & Certificates of Appreciation (Resource Person)	Travel Order		
A pool of coaches providing risk management techniques		Formulate an action plan to manage the effect of risks.																							
		Identify the processes of the flow charts preparation and the usage of symbols.																							
Effective and efficient system and process flow.		Recognize the improvement of efficiency, cost reduction, innovation and effectiveness of processes to focus on optimum value added process design and prepare a new office flow charts.																			Meals, Certificates of Participation, Training Venue and Sound System				