

PROVINCIAL GOVERNOR'S OFFICE

EXECUTIVE ORDER NO. 24
Series of 2023

AN ORDER RECONSTITUTING THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS), ITS TECHNICAL WORKING GROUP, AND CREATING THE MONITORING AND EVALUATION TEAM OF THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE

WHEREAS, the State recognized the fundamental equality of men and women before the law as provided for in the 1987 Philippine Constitution;

WHEREAS, Section 16 and 17 of the Local Government Code of 1991 (LGC), the General Appropriations Act (GAA), the Magna Carta of Women (MCW), the Philippine Plan for Gender-Responsive Development (PPGD) (1995-2025), and the Philippine Development Plan ensure the promotion of the general welfare, provide basic services and facilities, and implement programs, projects, and activities (PPAs) through gender-responsive governance;

WHEREAS, pursuant to Section 36 (b) of Republic Act 9710 otherwise known as the Magna Carta of Women (MCW), all LGUs shall pursue gender mainstreaming as a strategy to implement the MCW in their respective localities and shall establish and/or strengthen their Gender and Development Focal Point System (GFPS) and other GAD mechanisms and processes to catalyze and accelerate gender mainstreaming within the agency;

WHEREAS, Executive Order No. 21, Series of 2014 signed by Former Governor Rodolfo P. del Rosario as duly amended by Executive Order No. 06, series of 2017 duly created the Gender and Development Focal Point System (GFPS) of the Provincial Government of Davao del Norte, and provided its composition and functions which was reconstituted through Executive Order No. 43, series of 2020;

WHEREAS, the Monitoring and Evaluation (M&E) Team which is mandated under the Section 5 of Magna Carta of Women must be created to monitor the implementation of the annual GPB and assess the status of the mechanisms on gender mainstreaming annually set by the province;

WHEREAS, in view of the foregoing and due to the assumption of office of the newly-elected public officials and the change in composition of the its existing members, there is a need to reconstitute the existing GFPS of the Provincial Government of Davao del Norte;

NOW, THEREFORE, by virtue of the powers vested in me by law, I, EDWIN I. JUBAHIB, Governor of Davao del Norte, do hereby order the reconstitution of the Gender and Development Focal Point System (GFPS) of the Provincial Government of Davao del Norte as detailed in the following, viz.

SECTION 1. Composition. The Gender and Development Focal Point System (GFPS) of the Province of Davao del Norte shall be reconstituted as follows:

EXECUTIVE COMMITTEE (EXECOM)

Chairperson : HON. EDWIN I. JUBAHIB
Governor

Alternate Chairperson : ENGR IOSIE JEAN R. RABANOZ, MPA, EnP

Vice-Chairperson : **HON. DE CARLO L. UY, MBA**
Vice Governor

Members : **HON. JANNET N. TANONG-MABOLOC**
Board Member
Chairperson, Comm. on Women, Children & Family

HON. ORLY A. AMIT
Board Member/Chairperson
Committee on Finance, Budget, & Appropriations

ALL P.G. DEPARTMENT HEADS
Provincial Government of Davao del Norte

HON. MARIA THERESA R. TIMBOL
President, League of Mayors of the Philippines-
Davao del Norte

HON. DINDO C. PARANGAN
President
Federated Association of Barangay Captains

NAT'L COMMISSION ON INDIGENOUS PEOPLE
Davao del Norte Provincial Office

PRIVATE SECTOR REPRESENTATIVE

PHILIPPINE NATIONAL POLICE WOMEN'S DESK
Davao del Norte Police Provincial Office

**PERSONS WITH DISABILITIES
REPRESENTATIVE**

ONE DAVNOR COUNCIL OF WOMEN

MEDIA REPRESENTATIVE

PRIVATE SECTOR REPRESENTATIVE

ACADEME REPRESENTATIVE

TECHNICAL WORKING GROUP (TWG)

Chairperson : **MS. GALE GUADALUPE G. MORTILLERO, MHRM, MSLRG**
Assistant Provincial Administrator (Administration)

Members : **DESIGNATED GAD FOCAL PERSONS AND THEIR
RESPECTIVE ALTERNATES**
All Provincial Government Offices
All Divisions Under Provincial Administrator's Office
Three (3) Davao del Norte District Hospitals

SECTION 2. Monitoring and Evaluation Team. The GAD Monitoring and Evaluation Team shall be composed of the following, viz.

Team Leader	:	GAD-FPS TWG Chairperson
Members	:	Provincial Planning and Development Coordinator
		Provincial Human Resource Management Officer
		Provincial Budget Officer
		Local Government Operations Officer Dept. of the Interior and Local Government – DDN Office
		Civil Society Organization Representative
		The Academe Representative

SECTION 2. Duties and Functions of the GFPS. Upon the issuance of this Executive Order and pursuant to the Magna Carta of Women Implementing Rules and Regulations (MCW-IRR), the GFPS is tasked to ensure and sustain the LGU's mandate to support gender and development, women empowerment, and to respond to gender issues. It shall take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory in mainstreaming GAD perspectives in the LGU programs, projects, activities, and processes.

1. Specifically, the GFPS shall perform the following functions:
 - a) Lead in mainstreaming GAD perspectives in LGU policies, plans, and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and procedures of the LGU based on the priority needs and concerns of constituents and employees, and of the formulation of recommendations including their implementation;
 - b) Assist in the formulation of new policies such as the GAD Code in advancing women's empowerment and gender equality;
 - c) Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of sex-disaggregated data or GAD database to serve as basis for performance-based and gender-responsive planning and budgeting;
 - d) Coordinate efforts of different divisions/offices/units of the LGU; and advocate for the integration of GAD perspectives in all their systems and processes;
 - e) Spearhead the preparation of the annual and performance-based LGU GAD Plan and Budget (GPB) in response to the gender issues and/or concerns of their locality and in the context of the LGU's mandate; and consolidate the same following the form and procedures prescribed in this Joint Memorandum Circular (JMC). The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU;
 - f) Lead the preparation for an effective implementation of the annual GPB, GAD Code, other GAD-related policies and plans;
 - g) Lead the preparation of the annual LGU GAD Accomplishment Report and other GAD reports that may be required under the MCW and this JMC;

- h) Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance;
- i) Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle giving attention to the marginalized sectors; and
- j) Ensure that all personnel of the LGU including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on GAD for its employees as part of its regular human resource development program;

2. Roles and Responsibilities of the LGU GFPS

a) The Local Chief Executive (LCE) shall:

- i. Issue policies and/or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, system, processes and procedures of the LGU, including the creation, strengthening, modification or reconstitution of the GFPS; and
- ii. Ensure the implementation of the GPB and approve GAD Accomplishment Report and other GAD-related reports of the LGU as maybe required by the MCW-IRR and its JMC, duly endorsed by the GFPS Executive Committee and with the assistance of the GFPS-TWG.

b) The GFPS Executive Committee shall:

- i. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
- ii. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;
- iii. Ensure the timely submission of the LGU GPB, GAD Accomplishment Report and other GAD-related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
- iv. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- v. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's group or Civil Society Organizations (CSOs), national government agencies, GAD experts and advocates, among others in pursuit of gender mainstreaming;
- vi. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.

- i. Meet as often as necessary to review the GAD Code and update any provisions therein that needs to be streamlined; and provide a draft of the revised or amended GAD Code for the perusal and approval of the Governor;
 - ii. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
 - iii. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees;
 - iv. Assist in the capacity and competency development and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Management Office on the development and implementation of a capacity development program on GAD for its employees as necessary;
 - v. Coordinate with the various units/offices of the LGU and ensure their participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
 - vi. Lead the conduct of advocacy activities and the development of information, education, and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and other relevant stakeholders to the GFPS and to gender mainstreaming;
 - vii. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementations;
 - viii. Prepare and consolidate LGU GAD Accomplishment Reports and other GAD-related reports; and
 - ix. Provide regular updates and recommendations to the LCE or GFPS Executive Committee regarding GFPS' activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders, and constituents.
 - d) The GFPS Secretariat, and whenever feasible the GAD offices or units designated by the LCE shall assist the GFPS Executive Committee and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services; preparation of meeting agenda; and documentation of GFPS' meeting and related GAD activities.
3. In the event of a change in local administration, the remaining members of the GFPS shall lead in the conduct of GST and other GAD competency development activities for newly - elected local officials.
 4. LGUs, through their GFPS, shall strengthen their linkages and /or partnerships with the local offices of the NGAs, private sector academe, Official Development Assistance (ODA) partners and other stakeholders in pursuit of their gender mainstreaming efforts.

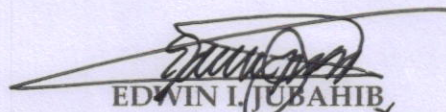
SECTION 3. Roles and Responsibilities of the M&E Team. The M&E Team shall perform the following functions as mandated under the Magna Carta of Women, viz.

1. Conduct an evaluation of all GAD policies, programs, and projects of the provincial government to determine its outcomes and effectivity.
2. Invite the concerned implementing offices during the evaluation period.
3. Submit a GAD Evaluation Report to the DILG-Regional Office at the end of the LCE's three-year term (the submission shall be done not later than June of the next term).

SECTION 3. Secretariat. There shall be a Secretariat to act as support group to the GFPS to be designated by the Chairperson of the Technical Working Group.

SECTION 4. Effectivity. This Order shall take effect immediately upon approval hereof and shall remain in full force and in effect unless sooner revoked or amended.

Issued this 25~~th~~ day of May 2023 at the Provincial Government Center, Mankilam, Tagum City, Davao del Norte Province.


EDWIN I. JUBAHIB,
Governor