

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
 Government Center, Mankilam, Tagum City

Quotation No. : C20212442

Date : May 27, 2021

Page : 1

PR Number : 2105-2893

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
1	2 PCK	BATTERY AA, SUPER HEAVY DUTY 4 PCS/PACK	_____	_____
2	4 PCK	BATTERY AAA, SUPER HEAVY DUTY	_____	_____
3	60 PCS	CORRECTION TAPE W/ GOOD QUALITY, 12 METERS	_____	_____
4	100 PCS	ENVELOPE BROWN LONG	_____	_____
5	20 PCS	FINGER MOISTENER	_____	_____
6	10 PCS	HIGHLIGHTER, YELLOW/PINK/ORANGE/GREEN	_____	_____
7	30 REAM	PAPER, BOOK A4	_____	_____
8	60 REAM	PAPER BOOK -LONG, 80GSM	_____	_____
9	30 REAM	PAPER, BOOK-SHORT, 80 GSM	_____	_____
10	1 PAD	PAPER, CARBON PLASTIC FOIL BLUE-LONG	_____	_____
11	20 PCS	PEN, PENTEL, BLACK	_____	_____
12	30 PCS	PEN, PENTEL - BROAD, BLACK	_____	_____
13	50 PCS	PEN, SIGNING, BLACK	_____	_____
14	100 PCS	PEN, SIGNING, GREEN	_____	_____
15	10 BOXES	RUBBER BAND, #18, TRANSPARENT APPROX 445G/BOX	_____	_____
16	50 BOX	STAPLE WIRE, STANDARD, #35	_____	_____
17	25 ROLL	TAPE, SCOTCH 1"	_____	_____
18	50 PCS	FOLDER, BROWN-LONG	_____	_____
19	12 PCS	PEN, BALL POINT - BLACK GOOD QUALITY	_____	_____

Green Procurement Terms and Conditions for MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

FOR PACCO OFFICE SUPPLIES 2ND & 3RD QUARTER 2021

Approved Budget for the Contract : P 43,472.90

PLACE OF DELIVERY : **PGSO Warehouse**

DATE OF OPENING OF CANVASS: June 03, 2021

TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**ENGR. GLENN A. OLANDRIA**  
 (Provincial Engineer)  
 BAC CHAIRPERSON

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____	
ADDRESS _____	
Please check whether VAT or Non-VAT	<input type="checkbox"/> V.A.T. <input type="checkbox"/> Non-V.A.T.
PhilGEPS Registration No.: _____	
T.I.N. No. _____	TEL./FAX No. : _____

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

CANVASS BY: \_\_\_\_\_  
 Signature Over Printed Name

\_\_\_\_\_  
POSITION

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			Unit Price	Total Amount

\* \* \* GRAND/LOT PRICE : P \_\_\_\_\_

**Terms and Condition :**

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration Number

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T.I.N. No. _____	TEL./FAX No. : _____

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

\_\_\_\_\_  
POSITION