

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
Government Center, Mankilam, Tagum City

Quotation No. : C20214005

Date : August 26, 2021

Page : 1

PR Number : 2108-4059

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
OFFICE SUPPLIES				
1	20 CAN	AIR FRESHENER, AEROSOL TYPE, 280ML./CAN	_____	_____
2	20 BOT.	ALCOHOL, RUBBING, ISOPROPHYL 70% 500ML W/ MOISTURI	_____	_____
3	60 PC.	BALLPEN BP-S FINE	_____	_____
4	50 PC	BALLPOINT PEN, FINE POINT BLACK	_____	_____
5	10 PC.	BOOK, RECORD #85 500 PAGES	_____	_____
6	3 REAM	CANON LAID PAPER, CREAM, LONG	_____	_____
7	1 KILO	CHLORINE GRANULES	_____	_____
8	5 LITER	DISWASHING LIQUID	_____	_____
9	40 SACHE	FABRIC CONDITIONER 30ML	_____	_____
10	10 BOX	FASTENER VINYL COATED	_____	_____
11	30 PC.	FOLDER, PLASTIC LONG W/ SLIDER	_____	_____
12	50 PC.	FOLDER, PLASTIC SHORT W// SLIDER	_____	_____
13	20 PACK	FOLDER, PLASTIC, LEGAL SIZE	_____	_____
14	30 PC.	FOLDER, WHITE W/PLASTIC FRONT COVER (LONG)	_____	_____
15	50 PC	FOLDER. FILING LONG MOROCCO	_____	_____
16	6 PC.	HP LASER JET 12-A	_____	_____
17	20 PC	INK T 6641	_____	_____
18	20 PC	INK T 6642	_____	_____
19	20 PC	INK T 6643	_____	_____
20	20 PC	INK T 6644	_____	_____

OFFICE SUPPLIES EXPESENS, OSS, 3RD QUARTER

Approved Budget for the Contract : P 195,433.31

PLACE OF DELIVERY : PGSO WAREHOUSE

DATE OF OPENING OF CANVASS: September 02, 2021TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION**  
*Failure to specify, may be a ground for disqualification.*

**DENNIS B. DEVILLERES,LL.B**  
(P.G.DEPT.HEAD-PEEDO)

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

Please check whether VAT or Non-VAT  V.A.T.  Non-V.A.T.

PhilGEPS Registration No.: \_\_\_\_\_

T.I.N. No. \_\_\_\_\_ TEL./FAX No. : \_\_\_\_\_

SIGNATURE

PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

POSITION

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
21	30 PAD	NOTEBOOK STENOGRAPHER'S, WHITE BOND, 40 LVS.	_____	_____
22	100 RM	PAPER BOOK (LONG) 70GSM, HIGH WHITE	_____	_____
23	50 RM	PAPER BOOK (SHORT) 70GSM, HIGH WHITE SUB.20	_____	_____
24	5 BOX	PAPER CLIP (JUMBO SIZE, VINYL COATED)	_____	_____
25	25 PC.	PAPER GLUE ( ELMER'S GLUE 130G)	_____	_____
26	36 PC.	PEN, PENTEL BROAD - BLACK	_____	_____
27	20 PC.	PEN, SIGNING V7 - ASSORTED COLORS - ORIGIN	_____	_____
28	24 ROLL	TAPE, SCOTCH 2"	_____	_____
29	36 ROLL	TAPE, SCOTCH 1"	_____	_____
30	28 BOX	TISSUE PAPER, 48 ROLLS	_____	_____
31	4 BOT.	TOILET BOWL & URINAL CLEANER BACTERICIDAL, 900 ML	_____	_____
32	8 CART.	TONER DEVELOP /NEO 363	_____	_____
33	30 BOX	WIRE, STAPLE #35	_____	_____

\* \* \* GRAND/LOT PRICE : P \_\_\_\_\_

**Terms and Condition :**

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration Number

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