

PHILIPPINE BIDDING DOCUMENTS

Procurement of GOODS

LOT	BID NO.	P.R.	PHILGEPS	R.O.	DESCRIPTION	ABC	RATE
1	20222034B	2022021595		PEO – POOL	PROCUREMENT OF 4 WHEEL DRIVE VEHICLE FOR PEO – EQUIPMENT POOL DIVISION USE	1,480,000.00	5,000.00
2	20222035B	2022021653		PEO	PROCUREMENT OF HARDWARE MATERIALS FOR CONST. OF CANAL LINING ALONG JCT. PAITON- MIBOLO, TALAINGOD, DDN	507,029.00	1,000.00
3	20222038B	2022021323		PGSO	PROCUREMENT OF OFFICE SUPPLIES FOR REQUISITION OF COMMON USE GOODS FOR 1 ST QTR OF FY 2022	7,228,901.33	10,000.0 0

Provincial Government of Davao del Norte
Sixth Edition
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Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



INVITATION TO BID FOR PROCUREMENT OF GOODS

1. The Provincial Government of Davao del Norte, through the following Source of Funds;

20222034B	GENERAL FUND CY 2022
20222035B	5% CALAMITY FUND CY 2022
20222038B	GENERAL FUND CY 2022

intends to apply the sum of the corresponding Approved Budget for the Contract (ABC) to payments under the following contracts for Procurement of Goods. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Provincial Government of Davao del Norte now invites bids for the above Procurement Projects, to wit:

Lot	Bid No.	P.R.	PhilGEPS	R.O.	Description	ABC	Rate
1	20222034B	2022021595		PEO – POOL	PROCUREMENT OF 4 WHEEL DRIVE VEHICLE FOR PEO – EQUIPMENT POOL DIVISION USE	1,480,000.00	5,000.00
2	20222035B	2022021653		PEO	PROCUREMENT OF HARDWARE MATERIALS FOR CONST. OF CANAL LINING ALONG JCT. PAITON-MIBOLO, TALAINGOD, DDN	507,029.00	1,000.00
3	20222038B	2022021323		PGSO	PROCUREMENT OF OFFICE SUPPLIES FOR REQUISITION OF COMMON USE GOODS FOR 1 ST QTR OF FY 2022	7,228,901.33	10,000.00

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Provincial Government of Davao del Norte and inspect the Bidding Documents at the address given below during **8:00 am-5:00 pm Mondays to Fridays**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 24, 2022 to April 16, 2022** from the given address and website(s) specifically at: BAC Secretariat Office, 2F PGSO Bldg., Government Center, Mankilam, Tagum City, Province of Davao del Norte or at <http://www.davaodelnorte.gov.ph/index.php/bid-opportunities/bidding-invitations>: and upon payment of the non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount **as reflected in item no. 2**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented **in person**.
6. The Provincial Government of Davao del Norte will hold a Pre-Bid Conference through Google Meet® as the official platform for the videoconferencing on **March 31, 2022, 9:00 am** at which shall be opened to all interested parties. Interested parties for the online pre-bid conference shall send the following information at bacddn2@gmail.com a day before the pre-bid conference, to wit:
 1. Official e-mail address which will be used during videoconferencing;
 2. Name of Participant;
 3. Name and Address of Establishment;
 4. Bid Number; and
 5. Name of Project/Item Description
7. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below on or before **April 18, 2022, 9:00 am**. Late bids shall not be accepted. Moreover, all interested parties can only attend the above-cited Opening of Bids through Google Meet® as the official platform for the videoconferencing. Interested parties for the online opening of bids shall send the following information at bacddn2@gmail.com a day before the opening of bids, to wit:
 1. Official e-mail address which will be used during videoconferencing;
 2. Name of Participant;
 3. Name and Address of Establishment;
 4. Bid Number; and
 5. Name of Project/Item Description
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **April 18, 2022, 9:00 am** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity online.
10. The Provincial Government of Davao del Norte reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to

contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:
MR. DENNIS B. DEVILLERES, LL.B.
(PEEDO – HEAD) BAC Chairperson
Provincial Economic Enterprise Development Office
Government Center, Mankilam, Tagum City

BAC SECRETARIAT OFFICE

Province of Davao del Norte
2F PGSO Bldg., Government Center, Mankilam, Tagum City
Telephone no. (province) 655-9415 Cellphone No. 09989630488
Email address: bacddn2@gmail.com
Website address: www.davaodelnorte.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.davaodelnorte.gov.ph/index.php/bid-opportunities/bidding-invitations

MR. DENNIS B. DEVILLERES, LL.B.
PG Dep't. Head - PEEDO
BAC Chairperson

Date of Issued: **March 24, 2022**

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, Provincial Government of Davao del Norte wishes to receive Bids for the projects.

The Procurement Project (referred to herein as “Project”) is composed of items indicated in Section VII. Technical Specifications.

2. Funding Information

2.1. The GOP through the source of funding as indicated below, *viz:*

Bid No.	Funding Source
20222034B	GENERAL FUND CY 2022
20222035B	5% CALAMITY FUND CY 2022
20222038B	GENERAL FUND CY 2022

2.2. The source of funding is:

a. LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and

obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign Bidders
 - a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
 - b. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:
 - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
 - b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
 - c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements:

- i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies*] of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.
- 7.2. The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.3. The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the **BDS**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

- 14.2. The Bid and bid security shall be valid within **120 calendar days** from the Opening of Bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC

shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause							
5.3	For this purpose, contracts similar to the Project shall be:						
	Lot	Bid No.	P.R.	R.O.	Description	ABC	Rate
	1	20222034B	2022021595	PEO – POOL	PROCUREMENT OF 4 WHEEL DRIVE VEHICLE FOR PEO – EQUIPMENT POOL DIVISION USE	1,480,000.00	5,000.00
	2	20222035B	2022021653	PEO	PROCUREMENT OF HARDWARE MATERIALS FOR CONST. OF CANAL LINING ALONG JCT. PAITON-MIBOLO, TALAINGOD, DDN	507,029.00	1,000.00
	3	20222038B	2022021323	PGSO	PROCUREMENT OF OFFICE SUPPLIES FOR REQUISITION OF COMMON USE GOODS FOR 1 ST QTR OF FY 2022	7,228,901.33	10,000.00
	a. completed prior to the deadline for the submission and receipt of bids.						
7.1	<i>No further instructions.</i>						
12	<i>No further instructions.</i>						
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than _____ <i>[the amount equivalent to two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than _____ <i>[the amount equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond.</p>						
19.3	Bid no.	Description			ABC		
	20222034B	PROCUREMENT OF 4 WHEEL DRIVE VEHICLE FOR PEO – EQUIPMENT POOL DIVISION USE			1,480,000.00	Lot awarding	
	20222035B	PROCUREMENT OF HARDWARE MATERIALS FOR CONST. OF CANAL LINING ALONG JCT. PAITON-MIBOLO, TALAINGOD, DDN			507,029.00	Lot awarding	
	20222038B	PROCUREMENT OF OFFICE SUPPLIES FOR REQUISITION OF COMMON USE GOODS FOR 1 ST QTR OF FY 2022			7,228,901.33	Lot awarding	
20.2	<i>Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits</i>						

	<p>required by law shall be submitted during post-qualification stage.</p> <p><i>Within 5 calendar days from the receipt of Notice to submit.</i></p>
21.2	<i>No further instructions.</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project. In addition to tests in the **SCC**, **Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ul style="list-style-type: none"> e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p>

1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
2. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the costs thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of (refer to the **Section VI. Schedule of Requirements**).

Spare parts or components shall be supplied as promptly as possible, but in any case, within [redacted] months of placing the order, but in any case, please refer to the Section VI. Schedule of Requirements.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

- Name of the Procuring Entity
- Name of the Supplier
- Contract Description
- Final Destination
- Gross weight
- Any special lifting instructions

	<p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<i>No partial payment is allowed.</i>
4	<i>The inspections and tests that will be conducted are: After the delivery and acceptance of the end user.</i>

Section VI. Schedule of Requirements

Lot no.	Bid no.	PR no.	Description	ABC
1	20222034B	2022021595	PROCUREMENT OF 4 WHEEL DRIVE VEHICLE FOR PEO – EQUIPMENT POOL DIVISION USE	1,480,000.00
<p>REMARKS: Item must be Brand new and genuine.</p> <p><u>Green Procurement Terms and Conditions</u></p> <p>VEHICLES</p> <ol style="list-style-type: none"> 1. The suppliers shall ensure that the vehicle meets the EURO IV Standard. 2. The supplier shall provide a guarantee for the vehicle for a period of at least 3 years or 100,000 km, whichever comes first. 3. The suppliers shall demonstrate guarantee for the availability of parts for the specific vehicle model for at least 7 years from the time production of the particular model ceases. <p>Additional Requirements:</p> <ol style="list-style-type: none"> 4. Bid Price shall include GSIS Registration (Comprehensive), Early Warning Device and Tool Box with basic tools. 5. All newly purchase/brand new vehicles shall have 3 years free registration and shall be registered at the LTO Regional Office, Davao City by the Supplier. 6. In case when Suppliers will purchase the vehicles outside Region XI, the latter shall execute an Affidavit of Undertaking stating therein that Suppliers are still liable and obliged to settle for whatever problems/penalties that may arise after the 3-year registration. Suppliers are likewise responsible to endorse the license plate number to the Provincial General Services Office (PGSO). 7. The Supplier shall be responsible to secure an authorization from LTO for Temporary Plate Number of Vehicles and to assist the PGSO in the processing of the renewal of vehicle at LTO, Tagum City, if vehicles will be purchased outside Region XI. 8. The Supplier shall indicate in the Certificate of Registration the registered owner's name of vehicles as "Provincial Government of Davao del Norte". 9.) The Supplier must affix the Provincial Government of Davao del Norte logo both sides of the vehicle (Refer to Requisitioning Party upon quotation for verification). <p>Place of Delivery: PGSO Warehouse</p>				
2	20222035B	2022021653	PROCUREMENT OF HARDWARE MATERIALS FOR CONST. OF CANAL LINING ALONG JCT. PAITON-MIBOLO, TALAINGOD, DDN	507,029.00
<p>REMARKS : TERMS AND CONDITIONS:</p> <p>A. All RSB/DRB/DSB except 8mm RSB - Please coordinate with Quality Control (Q.C.) Engineer for the conduct of Quality Test through Universal Testing Machine (UTM) at the expense of the winning establishment.</p> <p>Place of Delivery: PGSO Warehouse</p>				
3	20222038B	2022021323	PROCUREMENT OF OFFICE SUPPLIES FOR REQUISITION OF COMMON USE GOODS FOR 1 ST QTR OF FY 2022	7,228,901.33
<p>Place of Delivery: PGSO Warehouse</p>				

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Lot no.	Bid no.	PR no.	Description	ABC	Remarks
1	20222034B	2022021595	PROCUREMENT OF 4 WHEEL DRIVE VEHICLE FOR PEO – EQUIPMENT POOL DIVISION USE	1,480,000.00	<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>
1.00 UNIT			4 WHEEL DRIVE VEHICLE Overall Dimensions: Length (mm): 5,285 x 1,800x 1,815 Payload Capacity (kg): 910 Seating Capacity: Fr 2 & Rear: 3 Engine & Transmission: Model : 2GD-FTV (High) Type: 2.4L Diesel, 4 Cylinder, 16 Valve DOHC Variable Nozzle Turbo with Air-cooled Intercooler Displacement: 2,393 cc Max. Output: (PS/Rpm): 150/3,400 Max Torque (Nm/Rpm): 400/1,600-2,000 Fuel type: Diesel Transmission: 6- Speed MT CHASSIS: With Auto disconnect differential With Differential lock Suspension: Fr. Double wishbone + Rr Leaf spring rigid axle Brakes: Fr ventilated discs + Rr drum type Tires/ Wheels : 225/ 70 R17 Steel with spare tire Exterior: Color: Super white (G40) Headlamps: Multi-reflector halogen Rear Combination Lamp: Halogen bulb Outside Rear view mirror: Manual adjust Windshield wiper: with intermittent Tailgate handle: Black material Mudguards: front+ rear Interior: Seat Material: fabric Front seat adjustment: D 6- way Manual adjust/ P 4 way manual adjust Steering type: Power steering Steering Column: Tilt and Telescopic Steering Wheel Material : Urethane Assist Grip : Fr 4 & Rear 4 Cup/bottle holder: Cup holder 4 & bottle holder 4 With illuminated Entry System Function: Ignition System: Rotary type Drive Mode select: Eco & power Airconditioned system : front: Manual control Safety: SRS Airbags: 3 Driver + Front Passenger + Driver knees With ABS (Anti-lock Brake System) Seatbelts: front seats - 3pt ELR x 2 +		

Pretensioner + Force Limber Rear seats: 3 pt ELR x 3 Freebies: 3M Tint, Matting, Seat cover, EWD, Tools , Extra tire					[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]
2	20222035B	2022021653	PROCUREMENT OF HARDWARE MATERIALS FOR CONST. OF CANAL LINING ALONG JCT. PAITON-MIBOLO, TALAINGOD, DDN	507,029.00	
1	1,344.00	pcs.	10mmØ x 6.0m DRB (Grade 33)		
2	514.00	pcs.	12mmØ x 6.0m DRB (Grade 40)		
3	33.00	pcs.	16mmØ x 6.0m DRB (Grade 40)		
4	99.00	kg.	#16 G.I. Tie Wire		
5	45.00	pcs.	Hacksaw Blade (Class A)		
6	5.00	m.	1/8" G.I. Wire Screen		
7	42.00	pcs.	Rubber Pail		
8	12.00	pcs.	4.5mm thk. x 1.20m x 2.40m Ordinary Plywood with PS Markings		
9	21.00	pcs.	10mm thk. x 1.20m x 2.40m Ordinary Plywood with PS Markings		
10	9.00	kg.	4" CW Nails		
11	38.00	kg.	3" CW Nails		
12	1.00	kg.	2 ½" CW Nails		
13	4.00	kg.	2" CW Nails		
14	8.00	kg.	1 ½" CW Nails		
15	21.00	pcs.	2"Ø x 3m PVC Pipe, S-900		
3	20222038B	2022021323	PROCUREMENT OF OFFICE SUPPLIES FOR REQUISITION OF COMMON USE GOODS FOR 1 ST QTR OF FY 2022	7,228,901.33	
1	1.00	set	1 set ink for HP OfficeJet Pro 7720		
2	2.00	PC	10 DIGIT NUMBER STAMP		
3	12.00	CART	932XL HIGH YIELD ORIGINAL INK CARTRIDGE-BLACK(CNO53AA)		
4	10.00	CART	932XL HIGH YIELD ORIGINAL INK CARTRIDGE-CYAN		
5	8.00	CART	932XL HIGH YIELD ORIGINAL INK CARTRIDGE-MAGENTA		
6	8.00	CART	932XL HIGH YIELD ORIGINAL INK CARTRIDGE-YELLOW		
7	1.00	BOX	ACETATE (FOR PROJECTOR) 100 SHEETS LONG		
8	4.00	PC	AIR PURIFIER		

9	677.00	BOT	ALCOHOL 70% ISOPROPHYL, 500ML	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
10	143.00	BOT	ALCOHOL ETHYL 70%, 500 ML	
11	726.00	BOT	ALCOHOL RUBBING, ISOPROPHYL 70% 500 ML W/ MOISTURIZER	
12	65.00	BOT	ALCOHOL, ETHYL 70% SMALL	
13	181.00	BOT	ALCOHOL, RUBBING 70% ETHYL, 500ML W/ MOISTURIZER	
14	1.00	GAL	AMMONIA	
15	23.00	PC	ARCHFILE (G.L. BINDER) 8 1/2" X 13" LONG	
16	5.00	PACK	BAG, SANDO 100'S LARGE	
17	3.00	PACK	BAG, SANDO 100'S XL	
18	1,131.00	PC	BALLPEN 0.5 MM	
19	15.00	PC	BALLPEN 0.8MM ASSORTED COLORS	
20	58.00	PC	BALLPEN BP - 145 - F - L (RETRACTABLE)	
21	62.00	PC	BALLPEN BP-145-F-B BALLPOINT ASSORTED COLORS	
22	2,043.00	PC	BALLPEN GOOD QUALITY-BLACK	
23	364.00	PC	BALLPEN GOOD QUALITY-BLUE	
24	5.00	PC	BALLPEN GOOD QUALITY-GREEN	
25	22.00	PC	BALLPEN GOOD QUALITY-RED	
26	74.00	PC	BALLPEN GRIP XP5 ASSORTED COLORS	
27	791.00	PC	BALLPEN WITH GOOD QUALITY PINEPOINT, ASSORTED COLORS	
28	6.00	PC	BALLPOINT PEN (RFJS-GP-F) BLUE REFILL	
29	36.00	PC	BALLPOINT PEN (RFJS-GP-F)BLACK REFILL	
30	226.00	PC	BALLPOINT PEN BP-S FINE (ASSORTED COLORS)	
31	706.00	BOX	BAND RUBBER - SMALL	
32	2.00	PC	BATH RUG STANDARD SIZE	
33	8.00	PC	BATTERY 9V	
34	27.00	PACK	BATTERY AA 4 PCS/PACK	
35	2.00	PACK	BATTERY AA ALKALINE, 2PCS/PACKET	
36	12.00	PACK	BATTERY AA, RECHARGEABLE	
37	149.00	PC	BATTERY AA, SUPER HEAVY DUTY	
38	17.00	PC	BATTERY AAA RECHARGEABLE	

39	252.00	PC	BATTERY AAA, SUPER HEAVY DUTY	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
40	1.00	PC	BATTERY CHARGER AA W/ 4 SLOTS	
41	3.00	PC	BATTERY CHARGER AA, AAA & 9 VOLTS (UNIVERSAL)	
42	20.00	PC	BINDER CLIP, BIG, BLACK	
43	1.00	BOX	BLADE CUTTER, BIG	
44	4.00	PACK	BLADE FOR HEAVY DUTY CUTTER (L500), 10PCS/PACK	
45	80.00	PC	BOARD ILLUSTRATION	
46	3.00	PCS	Bolo (Sundang) Bolo Muelye with Rubber PVC Handle	
47	5.00	REAM	BOND PAPER, A4,SUB 20	
48	414.00	REAM	BOND PAPER, LONG,SUB 20	
49	184.00	REAM	BOND PAPER, SHORT,SUB 20	
50	113.00	PC	BOOK CLEAR (LONG) - 30 LEAVES	
51	45.00	PC	BOOK FIELD ENGINEERS	
52	45.00	PC	BOOK FILER CONTAINER FOR DOCUMENT - BLUE	
53	4.00	PC	BOOK PLANNER (EXECUTIVE PLANNER)	
54	22.00	PC	BOOK RECORD #85 300 PAGES, HARD BOUND	
55	184.00	PC	BOOK RECORD #85 500 PAGES, HARD BOUND	
56	52.00	PC	BOOK RECORD 150 PAGES - SMALL W/ HARD BOUND	
57	89.00	PC	BOOK RECORD 200 PAGES, ORDINARY	
58	16.00	BOOK	BOOK RECORD 300 PAGES, NON-BOLT , 215MM X 275MM, 55	
59	16.00	PC	BOOK RECORD 300 PAGES, ORDINARY	
60	3.00	PC	BOOK RECORD for admitting use (AS PER SAMPLE)	
61	1.00	PC	BOOK RECORD for DR use (AS PER SAMPLE)	
62	12.00	PC	BOOK, CLEAR REFILL LONG	
63	6.00	PC	BOOK, CLEAR WITH 40 PAGES FILLER	
64	2.00	BOOK	BOOK, RECORD 500 PAGES, 215MM X 275MM, 55GSM	
65	5.00	PAIR	Boots-Rain Shoes Bota for Men, Water Proof, Blck Rain Boot With Yellow Sole	

66	6.00	pc	broom (native)	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
67	16.00	PC	BROOM SOFT, TAMBO, RATTAN HANDLE	
68	10.00	PC	BROOM STICK, STANDARD SIZE	
69	16.00	PC	BROTHER INK BT 5000 CYAN	
70	5.00	PC	BROTHER INK T710,BLACK	
71	9.00	PC	BROTHER INK T710,TRICOLOR	
72	31.00	cart	BROTHER TONER 2541	
73	4.00	PC	CALCULATOR AS-120 DIGITS	
74	3.00	UNIT	CALCULATOR DESKTOP, LCD DISPLAY, 12 DIGITS, 2-WAY PO	
75	2.00	PC	CALCULATOR HL 122 TV, 12 DIGITS	
76	20.00	UNIT	CALCULATOR MS-470LB TWO WAY POWER 14 DIGITS	
77	5.00	UNIT	CALCULATOR MX-120B TWO WAY POWER 12 DIGITS	
78	6.00	PC	CALCULATOR MX12S 12 DIGIT SOLAR	
79	9.00	UNIT	CALCULATOR SCIENTIFIC (FX - 991MS)	
80	5.00	PC	CALCULATOR SCIENTIFIC FX901 10+2DIGITS 2WAY	
81	22.00	PC	CANON G3010-BLACK	
82	5.00	PC	CANON G3010-CYAN	
83	5.00	PC	CANON G3010-MAGENTA	
84	5.00	PC	CANON G3010-YELLOW	
85	10.00	CART	CANON INK, IP2770 CL-811	
86	10.00	CART	CANON INK, IP2770 PG-810	
87	5.00	BOX	CANON LAID YELLOW & GREEN 8.5 X 11	
88	2.00	CAN	CAR WAX	
89	2.00	BOT	CAR WAX SPRAY	
90	5.00	PC	CARD, MEMORY 32MB	
91	3.00	CART	CARTRIDGE, BLACK 678	
92	3.00	CART	CARTRIDGE, TRI-COLOR 678	
93	100.00	BOX	CCF 3 PLY 11" X 9 1/2" carbonless	
94	294.00	PC	CERTIFICATE HOLDER, SHORT	
95	133.00	PC	CERTIFICATE PAPERS	

96	2.00	CART	CF 280XC INK TONER	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
97	10.00	PC	CFL BULB 23W, 3U	
98	4.00	PC	CHAMOIS	
99	309.00	KILO	CHLORINE GRANULES	
100	37.00	GAL	CHLOROX	
101	50.00	PC	CLEARBOOK, LONG	
102	5.00	BOX	CLIP BACKFOLD 19MM (3/4"), 12 PCS./BOX	
103	8.00	BOX	CLIP BACKFOLD 25MM (1"), 12 PCS./BOX	
104	6.00	BOX	CLIP BACKFOLD 50MM, 12 PCS./BOX	
105	50.00	PC	CLIP DOUBLE - BIG (BLACK) 2"	
106	45.00	PC	CLIPBOARD LONG SIZE	
107	5.00	PAD	COLUMNAR PAD 16 COLS., NON-BLOT, 55 GSM	
108	5.00	PAD	COLUMNAR PAD 6 COLUMNS	
109	9.00	RM	CONSTRUCTION PAPER LONG	
110	4.00	box	Continous Paper (4 ply) 11 x 14 7/8	
111	5.00	PC	CORK BOARD 3 X 3	
112	40.00	PC	CORRECTION FLUID WATER BASE 15 ML (ORIGINAL) EF	
113	141.00	PC	CORRECTION PEN	
114	320.00	PC	CORRECTION TAPE HEAVY DUTY, 6M	
115	2,007.00	PC	CORRECTION TAPE W/ GOOD QUALITY 12 METERS	
116	8.00	PACK	COTTON, ABSORBENT 200 G	
117	2.00	ROLL	COTTON, ABSORBENT 400 G	
118	1.00	BOX	CRAYON LUMBER (RED)	
119	8.00	PC	CUTTER (NT) BIG, HEAVY DUTY	
120	3.00	PC	CUTTER BIG	
121	25.00	BOX	CUTTER BLADE REFILL(BIG)	
122	10.00	PC	CUTTER HEAVY DUTY, RETRACTABLE (L500)	
123	10.00	PC	CUTTER NT, BIG, HEAVY DUTY	
124	130.00	BOX	DATA FILE BOX (5" X 9" X 15-3/4") WITH CLOSED ENDS BLACK	
125	34.00	PC	DATA FILE WITH RING 5" X 9" X 15 3/4 - BLACK	
126	43.00	PC	DATA FILER BIG WIDE W/ COVER BOX	

127	50.00	pc	Data Filer Box 12" height , 15" length , 7" width w/ cover	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
128	10.00	PC	DATA FILER BOX SLIM-LONG W/ SLIDE RAIL	
129	2.00	PC	DATA FOLDER (3" X 9" X 15") WITH RING FINGER BLACK	
130	3.00	PC	DATER	
131	3.00	PC	DATER STAMP (2019 TO 2025)	
132	12.00	PC	DATER STAMP (HD)	
133	3.00	PC	DATER STAMP (WITH RECEIVED)	
134	1.00	PC	DATER WITH RECEIVED & NAME OF OFFICE	
135	5.00	PC	DEODORANT, TELEPHONE	
136	45.00	PC	DEODORIZER TOILET 100G	
137	20.00	PC	DEODORIZER TOILET BRANDED	
138	10.00	PC	DESK TRAY DOUBLE WIRE MESH, ASSORTED COLORS	
139	45.00	POUCH	DETERGENET POWDER, 500 GMS	
140	181.00	BOX	DETERGENT, POWDER (BIG) 1 KL	
141	29.00	LTR	DISHWASHING LIQUID	
142	55.00	CAN	DISHWASHING PASTE 200 GRAMS	
143	75.00	BOT	DISINFECTANT SPRAY BRANDED	
144	18.00	CAN	DISINFECTANT SPRAY KILLS FLU VIRUS - 510 GSM	
145	8.00	PC	DISPENSER, SCOTCH TAPE HEAVY DUTY	
146	10.00	BOX	DOCUMENT BOX W/ COVER DOUBLE LONG	
147	5.00	PC	DOCUMENT FILE W/ COVER LONG, 5 POCKET	
148	28.00	PC	DOORMAT CLOTH STANDARD SIZE	
149	1.00	PC`	DOORMAT, PLASTIC	
150	25.00	PC	DOUBLE ADHESIVE TAPE 2"	
151	2.00	ROLL	DOUBLE SIDED ADHESIVE TAPE HEAVY DUTY	
152	64.00	PC	DOUBLE SIDED TAPE #1	
153	17.00	TUBE	DP BLACK INK 514	
154	9.00	PC	DUCT TAPE GRAY 3"	
155	5.00	PC	DUSTER, FEATHER	
156	3.00	PC	DUSTER, VONNEL	
157	10.00	PC	DVD BOARD SPECIALTY LONG 10'S	

158	24.00	PC	EMPTY SACKS GOOD AS NEW	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
159	14.00	BOX	ENERGEL PENTEL 0.5 BLACK	
160	2,298.00	PC	ENVELOPE BROWN - LONG	
161	147.00	PC	ENVELOPE BROWN - LONG EXPANDED	
162	828.00	PC	ENVELOPE BROWN - SHORT	
163	1.00	BOX	ENVELOPE DOC. KRAFT (10" X 15") 150GSM 500'S/BOX	
164	50.00	PC	ENVELOPE EXPANDING - SHORT	
165	54.00	PC	ENVELOPE EXPANDING PLASTIC, WITH RUBBER STRAP, FOR	
166	1,220.00	PC	ENVELOPE MAILING LONG WHITE	
167	27.00	BOX	ENVELOPE MAILING LONG, WHITE 500'S	
168	5.00	PC	ENVELOPE PLASTIC, (LONG)	
169	8.00	PC	EPSON 003 REFILL INK - BLACK	
170	5.00	PC	EPSON 003 REFILL INK - CYAN	
171	2.00	PC	EPSON COLORED INK (C673)	
172	2.00	BOTTLE	EPSON COLORED INK (LC 673)	
173	2.00	BOTTLE	EPSON COLORED INK (LM673)	
174	2.00	BOTTLE	EPSON COLORED INK (M673)	
175	5.00	PC	EPSON INK L3150	
176	100.00	PC	EQUIPMENT LOGBOOK 9X12 HARDBOUND 180 PAGES	
177	5.00	PC	ERASER RUBBER SOFT FOR PENCIL DRAFT/DRAFT WRITING	
178	8.00	PC	ERASER WHITEBOARD	
179	29.00	GAL.	ETHYL ALCOHOL 70% SOLUTION	
180	30.00	PC	EXPANDABLE ENVELOPE, LONG, BLUE	
181	50.00	PC	EXPANDABLE ENVELOPE, LONG, BROWN	
182	600.00	PC	EXPANDED ENVELOPE LONG	
183	7.00	PC	EXTENSION WIRE CCF 2 PLY 5M 3 GANG	
184	4.00	PC	EXTERNAL HDD 500GB	
185	262.00	SACHET	FABRIC CONDITIONER 30 ML	
186	233.00	BOX	FACE MASK (EARLOOP) 50'S DISPOSABLE	
187	77.00	BOX	FASTENER PAPER ORDINARY	

188	33.00	BOX	FASTENER PAPER PLASTIC 8½"	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
189	60.00	PC	FIELD NOTEBOOK 100 LEAVES	
190	31.00	PC	FILE BOX	
191	1.00	PC	FILE ORGANIZER EXPANDING PLASTIC ACCORDION TYPE	
192	17.00	PC	FILING BOX LEGAL	
193	42.00	PC	FINGERTIPS MOISTENER	
194	15.00	PC	FLAG, PHILIPPINES STANDARD SIZE 3X5	
195	49.00	pc	Flash Drive 32GB	
196	2.00	PC	FLASHLIGHT BIG HEAVY DUTY	
197	1.00	PC	FLOURESCENT TUBE - 40W	
198	18.00	PC	FLUORESCENT MARKER (NEON GREEN)	
199	27.00	PC	FLUORESCENT MARKER (YELLOW)	
200	56.00	PC	FLUORESCENT MARKER, ASSTD. COLORS	
201	65.00	REAM	FOLDER BROWN LONG KRAFT	
202	350.00	PC	FOLDER BROWN LONG KRAFT	
203	1,074.00	PC	FOLDER BROWN LONG ORDINARY	
204	9.00	PACK	FOLDER BROWN LONG THICK 14PTS(50PCS)	
205	2,103.00	PC	FOLDER EXPANDABLE, GREEN, LONG	
206	20.00	PC	FOLDER EXPANDED (LONG) W/OUT METAL TAB US	
207	665.00	PC	FOLDER EXPANDED RED-LONG	
208	19.00	PACK	FOLDER FILE LEGAL SIZE, TAGBOARD EQUIVALENT, 100'S	
209	302.00	PACK	FOLDER FILE LETTER SIZE, TAGBOARD EQUIVALENT, 100'S	
210	112.00	PC	FOLDER LONG BLACK	
211	250.00	PC	FOLDER LONG RED	
212	48.00	PC	FOLDER LONG VIOLET	
213	576.00	PC	FOLDER LONG WHITE	
214	62.00	PC	FOLDER LONG YELLOW	
215	5.00	PC	FOLDER MEMO W/ CLIP-PLASTIC LONG	
216	64.00	PC	FOLDER PLASTIC LONG W/ SLIDER	
217	20.00	PC	FOLDER PLASTIC SLIDING (LONG) W/ SLIDER	

218	150.00	PC	FOLDER PRINT (DOJ FORM)	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
219	201.00	PC	FOLDER TRANSPARENT WITH SLIDER, LONG	
220	36.00	PC	FOLDER TRANSPARENT WITH SLIDER, SHORT	
221	1,272.00	PC	FOLDER, BROWN SHORT	
222	2,050.00	PC	FOLDER, FILING LONG - WHITE, CLASS A	
223	24.00	PC	FOLDER, FILING LONG (MOROCCO)	
224	74.00	PC	FOLDER, FILING SHORT - WHITE	
225	89.00	PC	FOLDER, FILING SHORT (MOROCCO)	
226	45.00	PC	FOLDER, LONG, BLUE,HD	
227	104.00	PC	FOLDER, WHITE SHORT	
228	5.00	CAN	FRESHENER GEL	
229	93.00	CAN	FRESHENER, AIR 280 ML W/ GOOD / MILD SCENT	
230	12.00	CAN	FRESHENER, CAR (CITRUS AND LEMON SCENT)	
231	100.00	PC	FRESHENER, TOILET ALBATROS 100G	
232	8.00	PC	FRESHENER, TOILET GEL	
233	3.00	PC	FRESHENER, WIZARD DUAL ACTION SUNPLASH	
234	1.00	PC	garden sprinkler 10 liters large	
235	33.00	PC	GLASS CLEANER BRANDED 500 ML	
236	13.00	PAIR	GLOVES FOR CONSTRUCTION (COTTON W/ RUBBER ON PALM)	
237	2.00	PAIR	GLOVES RUBBER, HEAVY DUTY	
238	87.00	PC	GLUE 130G	
239	10.00	PC	GLUE 250G	
240	102.00	PC	GLUE ADHESIVE	
241	9.00	JAR	GLUE ALL PURPOSE, IN JAR W/ APPLICATOR MIN. OF 300	
242	11.00	PC	GLUE GUN BIG	
243	1.00	PC	GLUE GUN SMALL	
244	248.00	BOT	GLUE MULTI PURPOSE GLUE 130ML	
245	114.00	PC	GLUE MULTIPURPOSE 130 ML	
246	10.00	STICK	GLUE STICK, ASSORTED COLOR AND SIZES	
247	210.00	PC	GLUE STICK, BIG	

248	20.00	PC	GLUE STICK, SMALL	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
249	1.00	PC	GUN TUCKER	
250	11.00	LITER	HAND SANITIZER, 1 L	
251	77.00	BOT	HAND SOAP W/ MOISTURE	
252	8.00	PC	HAND SPRAY	
253	4.00	UNIT	HDMI/VGA CONNECTOR ADAPTER CONVERTED CONVERTER CABLE	
254	73.00	PC	HIGHLIGHTER PEN ASSORTED COLOR	
255	2.00	cart	HP Laserjet 30A Black Toner CF 230A	
256	2.00	pc	HP Laserjet 32A Imaging Drum CF 232A	
257	1.00	CART	IMAGING DRUM, CF219A(19A)	
258	48.00	CART	INK # 680 (BLACK)	
259	9.00	PC	INK # 680 (TRICOLOR)	
260	20.00	BOT	INK # G1-790-BLACK	
261	14.00	BOT	INK # G1-790-CYAN	
262	14.00	BOT	INK # G1-790-MAGENTA	
263	14.00	BOT	INK # G1-790-YELLOW	
264	4.00	CART	INK # GT51 - BLACK	
265	4.00	CART	INK # GT52 - CYAN	
266	4.00	CART	INK # GT52 - MAGENTA	
267	4.00	CART	INK # GT52 - YELLOW	
268	3.00	CART	INK #745	
269	6.00	PC	INK 008 (BLACK)	
270	1.00	PC	INK 008 (CYAN)	
271	1.00	PC	INK 008 (MAGENTA)	
272	1.00	PC	INK 008 (YELLOW)	
273	3.00	PC	INK 746 FOR IP2870	
274	7.00	PC	INK BK 774	
275	33.00	PC	INK BLACK DX 2430	
276	31.00	PC	INK BROTHER INK BT 5000 YELLOW	
277	18.00	PC	INK BROTHER INK BT 6000 BLACK	
278	1.00	BOT	INK BROTHER INK DCP-T500W-BLACK	
279	8.00	BOT	INK BROTHER INK DCP-T500W-CYAN	

280	28.00	BOT	INK BROTHER INK DCP-T500W-MAGENTA	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
281	4.00	BOT	INK BROTHER INK DCP-T500W-YELLOW	
282	10.00	BOT	INK BROTHER INK T500W-BLACK	
283	8.00	PC	INK BROTHER, BT 5000 -MAGENTA	
284	3.00	CART	INK CARTRIDGE #685-COLORED	
285	4.00	CART	INK CARTRIDGE 505A	
286	27.00	CART	INK CARTRIDGE CL-811 COLORED	
287	10.00	CART	INK CARTRIDGE FOR LASER PRINTER 703/303/103	
288	35.00	CART	INK CARTRIDGE PG-810 BLACK	
289	18.00	BOT	INK EPSON 001 MAGENTA	
290	21.00	BOT	INK EPSON 001 YELLOW	
291	52.00	BOT.	INK EPSON 001 BLACK	
292	16.00	BOT	INK EPSON 001 CYAN	
293	155.00	bot.	ink epson 003-black	
294	110.00	bot.	ink epson 003-cyan	
295	117.00	bot.	ink epson 003-magenta	
296	110.00	bot.	ink epson 003-yellow	
297	3.00	pc	Ink Epson 664 Black	
298	2.00	CART	INK HP 125 (MAGENTA)	
299	2.00	CART	INK HP 125 (YELLOW)	
300	2.00	CART	INK HP 125-A (BLUE)	
301	5.00	CART	INK IP2770	
302	10.00	PCS	INK KZ (BLACK)	
303	7.00	PC	INK L1455 664 - CYAN	
304	2.00	PC	INK L1455 664 - YELLOW	
305	32.00	BOT	INK L210 REFILL - BLACK	
306	13.00	BOT	INK L210 REFILL - CYAN	
307	3.00	BOT	INK L210 REFILL - MAGENTA	
308	13.00	BOT	INK L210 REFILL - YELLOW	
309	1.00	PC	INK L210 T6643 - M	
310	2.00	BOT	INK L220 BOT. - BLACK	
311	1.00	BOT	INK L220 BOT. - CYAN	

312	1.00	BOT	INK L220 BOT. - MAGENTA	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
313	1.00	BOT	INK L220 BOT. - YELLOW	
314	26.00	BOT	INK L3110-003 BLACK	
315	25.00	BOT	INK L3110-003 CYAN	
316	25.00	BOT	INK L3110-003 MAGENTA	
317	25.00	BOT	INK L3110-003 YELLOW	
318	2.00	PC	INK L350 FOR EPSON - BLUE	
319	29.00	BOT	INK L-360 BK-664	
320	19.00	BOT	INK L-360 C-664	
321	20.00	BOT	INK L-360 M-664	
322	17.00	BOT	INK L-360 Y-664	
323	49.00	BOTS	INK NO. 664 - BLACK	
324	24.00	BOT	INK NO. 664 - CYAN	
325	27.00	BOT	INK NO. 664 - MAGENTA	
326	10.00	BOT	INK NO. 664 - YELLOW	
327	4.00	BOT	INK NUMBERING MACHINE	
328	3.00	BOT	INK PENTEL PEN (BLUE & BLACK)	
329	5.00	PC	INK PIGMENT BLACK 774	
330	1.00	PC	INK PRINTER HP LASERJET PRO MFP M130FW	
331	10.00	BOT	INK REFILL L210 MAGENTA	
332	322.00	REFIL	INK REFILL T6641 - BLACK	
333	44.00	REFIL	INK REFILL T6642 - CYAN	
334	44.00	REFIL	INK REFILL T6643 - MAGENTA	
335	44.00	REFIL	INK REFILL T6644 - YELLOW	
336	6.00	COT	INK SELF - INKING 60 ML	
337	69.00	PC	INK STAMP PAD (30ML)	
338	22.00	BOT	INK STAMP PAD (30ML) PURPLE	
339	7.00	BOT	INK STAMP PAD (50ML) BLACK., W/ APPLICATOR	
340	3.00	PC	INK T 6641	
341	2.00	PC	INK T 6644	
342	2.00	PC	INK TONER TN BLACK	
343	2.00	BOT	INK WYTEBOARD ASSORTED COLORS	

344	8.00	PC	INK, BROTHER BTD60 BLACK	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
345	2.00	CART	INK, CF410A (BLACK)	
346	2.00	CART	INK, CF411A CYAN	
347	2.00	CART	INK, CF412A YELLOW	
348	2.00	CART	INK, CF413A MAGENTA	
349	2.00	BOT	INK, EPSON L5190 003 BLACK	
350	2.00	PC	INK, EPSON L5190 003 MAGENTA	
351	4.00	PC	INK, EPSON L5190 003 YELLOW	
352	22.00	CAN	INSECTICIDE AEROSOL TYPE, 600ML (420G)	
353	30.00	BOT	INSECTICIDE SPRAY 500 ML	
354	2.00	PC	KEYBOARD	
355	2.00	PC	KYOCERA TK - 1147	
356	2.00	PC	L360 664 - CYAN	
357	4.00	PC	L360 664 - MAGENTA	
358	16.00	PC	L360 664 -BLACK	
359	2.00	PC	L360 664 -YELLOW	
360	5.00	PC	L5190-003 MAGENTA	
361	4.00	RM	LAID PAPER 85GSM SHORT (GREEN & SKY BLUE)	
362	5.00	BOX	LAMINATING FILM (250 MIC. 3/8 65MM X 95MM) 100'S	
363	17.00	BOX	LAMINATING FILM-1/14 X 100mm X 150mm x 250mc(100's)	
364	10.00	box	LAMINATING FILM-65mm x 95mm x 250mic(100's)	
365	2.00	ROLL	LAMINATING ROLL FILM	
366	8.00	PC	LAPTOP KEYPAD COVER	
367	1.00	CART.	LASERJET 26-A CF226A	
368	3.00	PC	LASERJET MFP-M436-NDA	
369	46.00	PC	LAUNDRY GLOVES 15 INCHES LONG	
370	1.00	RM	LCT PVC COVER (217 X 331) COLOR GRAY	
371	5.00	PC	LEVER ARCH FILE KEEPER 70 MM (L), TOP MECHANISM, 8"	
372	6.00	STICK	LINER, MEMO STICK	
373	10.00	GAL	LIQUID DETERGENT, MULTIGRAD	

374	49.00	PC	LOG BOOK 300 PAGES	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
375	20.00	UNIT	LOGITECH WIRELESS (MOUSE & KEYBOARD)	
376	10.00	PC	MAGAZINE FILE LARGE, 144MM X 229MM X 267MM (4-1/2")	
377	4.00	PC	MAGAZINE FILE SMALL, 83MM X 178MM X 216MM (3-1/4" X)	
378	1.00	PC	MAGIC MOP HANDLE	
379	1.00	PC	MAGIC TAPE 1"	
380	6.00	PC	MAGNIFYING GLASS	
381	10.00	PC	MARKER FLUORESCENT (3 COLORS PER SET)	
382	88.00	SET	MARKER FLUORESCENT ASSTD. COLORS, 3 COLORS PER SET	
383	130.00	PC	MARKER PERMANENT BROAD - BLACK	
384	206.00	PC	MARKER WYTEBOARD (BLACK)	
385	20.00	PC	MASTER FOR DX 2430	
386	3.00	ROLL	MASTER KZ B4	
387	5.00	ROLL	MASTER ROLL DP S5 50	
388	8.00	TUBE	MIGHTY BOND 3 GMS	
389	9.00	PC	MOP HANDLE STEEL W/PLASTIC HEAD 72"	
390	11.00	PC	MOP HEAD RAYON	
391	18.00	BOT	MOSQUITO KILLER WATER BASE 500ML	
392	36.00	PC	MOSQUITO SPRAY 500 ML	
393	4.00	PC	MOUSE OPTICAL	
394	7.00	PC	MOUSE WITH PAD	
395	6.00	PAD	NOTE PAD (2 X 3)	
396	4.00	PAD	NOTE PAD (2 X 3) YELLOW	
397	2.00	PAD	NOTE PAD (3 X 3)	
398	20.00	PC	NOTE PAD (3 X 3) YELLOW	
399	8.00	PC	NOTE PAD (3 X 5)	
400	16.00	PAD	NOTE PAD (3 X 5) YELLOW	
401	10.00	PAD	NOTE PAD 51MM X 76MM (2 X 3), 100 SHTS. PER PAD	
402	55.00	PAD	NOTE PAD 75MM X 102MM (3 X 4)	
403	19.00	PAD	NOTE PAD 76MM X 76MM (3" X 3")	

404	12.00	PC	NOTEBOOK 80 LAVES SPIRAL
405	5.00	PC	NOTEBOOK EXECUTIVE NOTEBOOK
406	25.00	PC	NOTEBOOK LEATHER COVER 4"X7" (DIARY LOOK-LIKE)
407	554.00	PC	NOTEBOOK SPRING 80 LVS.
408	75.00	PC	NOTEBOOK W/O SPRING 40 LVS
409	150.00	PACK	NOTEBOOK, FILLER(4PCS/PACK)
410	2.00	PC	NUMERIC KEY PAD A4 TECH
411	10.00	BOX	OIL PASTEL 16 COLORS
412	7.00	PC	OIL SINGER 120 ML
413	30.00	RM	ONION SKIN PAPER LONG
414	3.00	pc	OTG Flash Drive, 32GB
415	5.00	PC	PADDING RED GLUE 500 ML
416	43.00	RM	PAPER A3 297X420MM
417	11.00	RM	PAPER BOND - BLUE (LONG) S-16
418	5.00	RM	PAPER BOND (CANON LAID-CREAM) LONG
419	7.00	RM	PAPER BOND (CANON LAID-CREAM) SHORT
420	20.00	RM	PAPER BOND (CANON LAID-IVORY 85 GSM) LONG
421	1.00	RM	PAPER BOND (CANON LAID-IVORY 85 GSM) SHORT
422	215.00	RM	PAPER BOND (PREMIUM GRADE) LEGAL SIZE
423	31.00	RM	PAPER BOND COLORED- BLUE LONG
424	34.00	RM	PAPER BOND COLORED- GREEN LONG
425	10.00	RM	PAPER BOND COLORED- ORANGE LONG
426	35.00	RM	PAPER BOND COLORED- PINK LONG
427	50.00	RM	PAPER BOND COLORED- YELLOW LONG
428	93.00	RM	PAPER BOND SUB 16 LONG
429	165.00	RM	PAPER BOND SUB 16 SHORT
430	35.00	RM	PAPER BOND, PG (PREMIUM GRADE) A4 SIZE
431	115.00	RM	PAPER BOND, PG , LEGAL 216MM X 330MM (8½" X 13"), 70G
432	1,790.00	RM	PAPER BOOK (LONG) 70 GSM, HIGH WHITE, SUB. 20
433	966.00	RM	PAPER BOOK (SHORT) 70 GSM, HIGH WHITE,

SUB. 20			
434	20.00	RM	PAPER BOOK A3 SIZE
435	529.00	RM	PAPER BOOK A4
436	536.00	RM	PAPER BOOK LONG #80 LBS. (8½ X 13)
437	512.00	RM	PAPER BOOK SUB 24 GSM LONG
438	324.00	RM	PAPER BOOK SUB 24 GSM SHORT
439	500.00	PC	PAPER BOOK SUBS.20 (11" X 14")
440	1.00	BOX	PAPER CARBON - LONG, CLASS A
441	1.00	BOX	PAPER CARBON, BLUE - LONG, CLASS A
442	11.00	PC	PAPER CLAMP #2
443	24.00	PC	PAPER CLAMP 1"
444	26.00	BOX	PAPER CLAMP 4"
445	169.00	PC	PAPER CLAMP BIG 2"
446	100.00	PC	PAPER CLAMP, SMALL 1"
447	204.00	BOX	PAPER CLIP (JUMBO SIZE, VINZYL COATED)
448	62.00	BOX	PAPER CLIP GEM TYPE 33MM VINYL COATED 100S/BOX
449	96.00	BOX	PAPER CLIP GEM TYPE 50MM JUMBO 100S/BOX
450	33.00	BOX	PAPER CLIP GEM TYPE 50MM VINYL COATED 100S/BOX
451	5.00	BOX	PAPER CLIP, BACKFOLD 2"
452	35.00	BOX	PAPER CLIP, SMALL
453	5.00	PC	PAPER CUTTER (SMALL) handheld
454	1.00	BOX	PAPER FASTENER (VINYL COATED) 8 1/2
455	16.00	BOX	PAPER FASTENER METAL WITH PLASTIC COATING
456	15.00	BOX	PAPER FASTENER NON-RUST METAL, HOLDS 25MM THICK FI
457	58.00	BOX	PAPER FASTENER VINYL COATED SIZE 8
458	268.00	BOX	PAPER FASTENER, VINYL COATED
459	2.00	RM	PAPER FOR PPC, LEGAL (8½" X 13"), MIN. OF 70GSM
460	48.00	PC	PAPER GLOSSY PHOTO PAPER 20's
461	1.00	RM	PAPER LINEN - LONG
462	197.00	PC	PAPER MANILA

463	1,271.00	RM	PAPER Mimeo, WW- LONG
464	1,091.00	RM	PAPER Mimeo, WW- SHORT
465	65.00	RM	PAPER PG, SHORT S-20
466	111.00	PACK	PAPER PHOTO, HIGH GLOSS, A4, 20 PCS/PK
467	62.00	PACK	PAPER SPECIALTY LONG 10'S
468	136.00	PC	PAPER STICKER NEON - ASSORTED COLORS
469	60.00	BOX	PAPER TISSUE (FACIAL)
470	413.00	ROLL	PAPER TISSUE 3 PLY
471	325.00	ROLL	PAPER TISSUE, 2 PLY
472	52.00	BOX	PAPER TISSUE, 48 ROLLS 2 PLY
473	50.00	PC	PAPER VELLUM (14" X 8.5")
474	184.00	PAD	PAPER YELLOW (PAD)
475	10.00	BOX	PAPER, CARBON #764 LEGAL
476	7.00	BOX	PAPER, CARBON GLOSSY
477	1.00	BOX	PAPER, CARBON LEGAL SIZE, BRANDED
478	7.00	BOX	PAPER, CARBON LEGAL SIZE, ORDINARY
479	11.00	BOX	PAPER, CARBON ORDINARY, 210MM X 297MM (A-4), 100'S/B
480	1.00	BOX	PAPER, CARBON ORDINARY, LEGAL 216MM X 330MM (8½" X)
481	10.00	PACK	PAPER, SPECIALTY (LEGAL) UNSCENTED, 10'S/PACK ASORTED
482	2.00	PC	PARASOL 45' BEACH UMBRELLA OUTDOOR MICROMATIC 100 ORIGINAL STRONG QUALITY
483	125.00	PC	PASTE DISHWASHING 400 G W/ FOAM
484	36.00	PC	PASTE MUCILAGE
485	4.00	PC	PEDAL TRASH BIN BATHROOM PEDAL 12L
486	315.00	PC	PEN PENTEL ASSORTED COLORS, FINE
487	173.00	PC	PEN PENTEL BROAD - BLACK
488	5.00	PC	PEN PENTEL, BOARD, JUMBO SIZE, BLACK
489	895.00	PC	PEN SIGN (0.5) BLACK
490	180.00	PC	PEN SIGN, 0.7
491	270.00	PC	PEN SIGNING - GREEN, 0.5
492	22.00	PC	PEN SIGNING - RED, 0.5

493	325.00	PC	PEN SIGNING G-TECH BLACK, 0.4
494	22.00	PC	PEN SIGNING G-TECH BLUE, 0.4
495	93.00	PC	PEN SIGNING V5 - BLUE & BLACK
496	25.00	PC	PEN SIGNING V7 - ASSORTED COLORS - ORIGIN
497	12.00	PC	PEN, MARKING PERMANENT FELT TIP, MEDIUM POINT PERMA
498	51.00	PC	PENCIL EF 842
499	235.00	BOX	PENCIL LEAD PENCIL #2
500	5.00	DOZEN	PENCIL LEAD, WITH ERASER, MEDIUM SIZE
501	96.00	PC	PENTEL PEN BOARD (BLUE & BLACK)
502	1.00	BOX	PHOTO PAPER GLOSSY - GP501/100 SHEETS
503	5.00	PACK	PHOTO PAPER LONG 20 PCS/PACK
504	7.00	ROLL	PHOTO PAPER UNIVERSAL HIGH - GLOSS
505	2.00	BOX	PINS MAP ROUND HEAD, ASSORTED COLORS, 100'S/BOX
506	3.00	BOX	PINS PUSH FLAT HEAD
507	5.00	BOX	PINS PUSH HAMMER HEAD TYPE, ASSORTED COLORS, 100'
508	34.00	BOX	PINS PUSH ROUND HEAD TYPE, ASSORTED COLORS, 100'
509	6.00	PC	PLANNER EXECUTIVE
510	3.00	PC	PLASTIC BOX 12" X 12" X 16"
511	4.00	PC	PLASTIC STORAGE BOX, 100LITERS CAPACITY
512	2.00	BUNDLE	POLYETHELENE PLASTIC (SMALL) BLACK 26 X 32
513	2.00	BUNDLE	POLYETHELENE PLASTIC (SMALL) GREEN 26 X 32
514	2.00	BUNDLE	POLYETHELENE PLASTIC (SMALL) YELLOW 26 X 32
515	316.00	BUNDL	POLYTHYLENE PLASTIC QUICKIE TRASH BAG 43" X 50" - 10'S
516	165.00	PAD	POST IT 3" X 4" YELLOW
517	132.00	STUB	POST IT WITH PRINT "PLS. SIGN HERE"
518	1.00	PC	PUNCHER 3 HOLE HEAVY DUTY
519	35.00	PC	PUNCHER HEAVY DUTY WITH 2 HOLE GUIDE
520	91.00	PACK	PUSH PIN

521	7.00	PACK	PVC COVER LONG(100PCS/PACK)
522	7.00	PACK	PVC PAPER SHEET (100PCS) CLEAR A4
523	2.00	PC	RACK FOLDER/FILER - PLASTIC
524	6.00	PC	Raincoats-Nymphat SR Poncio PVC Rain Coat Heavy Duty Motorcycle Raincoat
525	21.00	PC	RECORD BOOK, 300 PAGES
526	60.00	PC	REFILL BALLPEN BP-S FINE ASSORTED COLORS
527	21.00	BOT	REFILL INK FOR PENTEL PEN
528	34.00	PC	REFILL SIGN PEN 0.5
529	198.00	PC	REFILL SIGN PEN 0.7
530	96.00	PC	REFILL SIGNPEN - MY GEL
531	136.00	PC	REFILL SIGNPEN G-TECH - C4 (BLACK)
532	12.00	CART	RIBBON PRINTER LQ 300 + II
533	100.00	PC	RIBBON PRINTER REFILL FOR EPSON LX - 300/LQ-300
534	15.00	PC	RIBBON PRINTER WITH CARTRIDGE EPSON-LQ- 310
535	3.00	PC	RIBBON PRINTER WITH CARTRIDGE FOR LQ- 2180
536	10.00	PC	RIBBON PRINTER WITH CARTRIDGE FOR LQ-300
537	5.00	PC	RIBBON PRINTER WITH CARTRIDGE FOR LX-310
538	10.00	PC	RING BINDER ½"
539	30.00	PC	RING BINDER 48MM X 1/12M PLASTIC ASSORTED COLORS
540	1.00	PC	RING BINDER MACHINE
541	11.00	SET	RING BINDER PLASTIC (BIG) 2"
542	40.00	BOX	RUBBER BAND #16 350G
543	5.00	BOX	RUBBER BAND #18, TRANSPARENT, APPROX 445G/BOX
544	14.00	BOX	RUBBER BAND BIG SIZE #18 350G
545	23.00	PC	RUBBER ERASER SOFT FOR PENCIL DRAFT/ DRAFT WRITING
546	27.00	PC	RULER 12"
547	2.00	PC	RULER PLASTIC, 305MM (12")
548	11.00	PC	RULER STEEL 12"
549	144.00	PC	SANITIZER INSTANT 100 ML

550	4.00	PC	SANITIZER INSTANT 75ML
551	15.00	PC	SCISSOR
552	4.00	PC	SCISSOR SIZE 15CM (6")
553	102.00	PC	SCISSOR STAINLESS 8", HEAVY DUTY
554	20.00	PC	SCISSOR STAINLESS BIG, HEAVY DUTY
555	5.00	PC	SCISSOR STRAIGHT STAINLESS MEDIUM (BIG)
556	8.00	pc	Self Inking Ink, 28ml
557	7.00	PC	SELF INKING RUBBER STAMP
558	3.00	UNIT	SELF-INKING STAMP WITH DATER (CUSTOMIZED)
559	9.00	PC	SHARPENER PENCIL HD
560	10.00	PC	SHARPENER PLASTIC
561	3.00	PC	SHARPENER SINGLE CUTTERHEAD, ONE-HOLE GUIDE
562	1.00	PC	Shovel (Pala) Hunter Round Point and Shovel with Steel Handle 7 Stem
563	28.00	PC	SIGN PEN, BX-V5,0.5(BLACK)
564	6.00	PC	SIGN PEN, BX-V5,0.5(BLUE)
565	274.00	PC	SIGNPEN .3
566	50.00	PC	SIGNPEN .7 BLUE ball needle point
567	114.00	PC	SIGNPEN 0.5MM BALL NEEDLE POINT BLUE & BLACK
568	2.00	UNIT	SPINNING MOP W/ BUCKET DUAL MOP HEAD
569	20.00	LENGT	SPIRAL 1/2"
570	20.00	LENGT	SPIRAL 3/4"
571	20.00	LENGT	SPIRAL 1/8"
572	10.00	LENGT	SPIRAL 2"
573	20.00	LENGT	SPIRAL 5/8"
574	7.00	PAD	SPONGE 1" THICKER
575	22.00	BOT	SPRAY, MOSQUITO 500ML (ANTI-DEN)
576	200.00	PC	SPRING NOTEBOOK, 50 LEAVES
577	4.00	PC	SQUEEZ FOAM MOP WITH PVA SPONGE
578	73.00	PC	STAMP PAD MEDIUM
579	8.00	PC	STAMP PAD SELF INKING-ADMIN

580	6.00	PC	STAMP RUBBER (AS PER SAMPLE) MACHINE MADE
581	20.00	PC	STAPLER #10
582	86.00	PC	STAPLER HD 50/50R WITH REMOVER (GOOD QUALITY)
583	5.00	PC	STAPLER PLIER, HEAVY DUTY
584	114.00	PC	STAPLER WITH REMOVER H.D. #35
585	5.00	PC	STAPLER WITH REMOVER HD 50/50R
586	230.00	SHEET	STICK NOTE SELF-ADHESIVE & REMOVABLE (3X4 INCH, 7)
587	6.00	PAD	STICKER PAD pack
588	20.00	SHEET	STICKER/ FLOURESCENT/ LUMINOUS PAPER NEON COLOR
589	62.00	PAD	STICKY NOTES 3X3
590	72.00	PAD	STICKY NOTES 5X3
591	20.00	PC	STORAGE BOX (QUICK BOX) 12 X 10 X 15
592	4.00	KL	SUPERWHITE
593	4.00	PC	T6641 REFILL INK - 70ML BLACK
594	1.00	PC	T6642 REFILL INK - 70ML CYAN
595	1.00	PC	T6643 REFILL INK - 70ML MAGENTA
596	1.00	PC	T6644 REFILL INK - 70ML YELLOW
597	18.00	ROLL	TAPE ADDING MACHINE, 57MM (2-1/4") WIDTH, WHITEBON
598	28.00	PC	TAPE DISPENSER - HEAVY DUTY
599	6.00	PC	TAPE DISPENSER - HEAVY DUTY FOR 24MM (1") WITH TRANSP
600	1.00	PC	TAPE DISPENSER HEAVY DUTY 2"
601	66.00	ROLL	TAPE DOUBLE SIDED 1"
602	14.00	ROLL	TAPE DOUBLE SIDED 2"
603	17.00	PC	TAPE DUCT 2"
604	25.00	ROLL	TAPE DUCT 2"X10M
605	14.00	ROLL	TAPE DUCT HIGH QUALITY 48MMX27.4M (PRO STRENGTH)
606	106.00	ROLL	TAPE MASKING 2"
607	5.00	ROLL	TAPE MASKING 4"
608	73.00	ROLL	TAPE MASKING 48MM 2" WIDTH, USABLE

			LENGTH OF 50	
609	69.00	ROLL	TAPE PACKAGING 2"	
610	80.00	ROLL	TAPE PACKAGING, 4"	
611	386.00	ROLL	TAPE SCOTCH 1"	
612	112.00	ROLL	TAPE SCOTCH 2"	
613	84.00	ROLL	TAPE SCOTCH 4"	
614	1.00	PC	TAPE STEEL 5 MTRS. HD W/ BRAND	
615	6.00	BOX	THUMBTRACKS	
616	6.00	PC	TIE BOX BIG	
617	49.00	BOT	TOILET BOWL & URINAL CLEANER BACTERICIDAL 900ML	
618	70.00	PC	TOILET DEODORANT CAKE 50 GMS	
619	20.00	LTR	TOILET THICK DISINFECTANT CLEANER	
620	75.00	PACK	TOILET TISSUE 250 TWIN PLY SHEETS, 12 ROLLS/PACK	
621	5.00	PC	TOILET W/ VIREX CLEANER	
622	3.00	CART	TONER 215A BLACK	
623	2.00	CART	TONER 215A CYAN	
624	2.00	CART	TONER 215A MAGENTA	
625	2.00	CART	TONER 215A YELLOW	
626	20.00	PC	TONER 83A	
627	4.00	CART	TONER CART-MP2014	
628	6.00	CART	TONER CF279A	
629	1.00	CART	TONER FOR 615/616/618/D/620/D/MP1500/1600LE/2000LE	
630	10.00	PC	TONER FOR MP2001	
631	2.00	CART	TONER LASERJET 83A	
632	1.00	CART	TONER MP2001L	
633	2.00	PC	TONER MP2501,BLACK	
634	3.00	PC	TONER MP2501,COLORED	
635	7.00	CART	TONER PHOTOCOPIER DSM615/DSM618/DSM618D	
636	1.00	cart	TONER PHOTOCOPIER MP2014	
637	7.00	CART	TONER PHOTOCOPIER MP2014AD	

638	4.00	CART	TONER TK - 479 (SF - 6525 MSP)
639	7.00	CART	TONER TM3350 CART
640	5.00	PC	TONER TN 1000 FOR BROTHER - ORIGINAL
641	2.00	CART	TONER TN-1000
642	1.00	CART	TONER TN-3370
643	25.00	CART	TONER, CF217A(17A)
644	2.00	cart	Toner, Laserjet HP 201A Black
645	1.00	cart	Toner, Laserjet HP 201A Cyan
646	1.00	cart	Toner, Laserjet HP 201A Magenta
647	3.00	cart	Toner, Laserjet HP 201A Yellow
648	5.00	PC	TONER, MP2501 - PHOTOCOPIER
649	4.00	PC	TRASH BIN W/ GARBAGE CAN 16L MECHANICAL PEDAL LIOD
650	7.00	PC	TRASH CAN WITH PEDAL 12" HT
651	4.00	BOT	TRODAT INK
652	4.00	PC	TUBE TONER TN116
653	21.00	BOT	UNIVERSAL INK BOTTLE (CYAN)
654	21.00	BOT	UNIVERSAL INK BOTTLE (MAGENTA)
655	21.00	BOT	UNIVERSAL INK BOTTLE (YELLOW)
656	32.00	BOT	UNIVERSAL INK BOTTLE(BLACK)
657	2.00	UNIT	UPS 800V
658	64.00	PACK	VELLUM BOARD
659	2.00	PC	WET FLOOR SIGNAGE
660	1.00	PC	WHITE BOARD 3 X 4
661	6.00	PC	WHITE BOARD ERASER - LARGE
662	84.00	PC	WHITEBOARD MARKER
663	2.00	PC	WINDOW CLEANER, TOOL
664	4.00	PC	WIPE OUT DIRT & STAIN REMOVER 250 GRAMS
665	1,113.00	BOX	WIRE, STAPLE #35
666	51.00	BOX	WIRE, STAPLE B-8
667	8.00	BOX	WIRE, STAPLE T30 - # 304 (FOR GUN TUCKER)
668	3.00	PC	WYTEBOARD 3 X 4
669	10.00	PAD	YELLOW PAD

670	10.00	CART	TONER DEVELOP TN116	
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Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) with valid and updated Annex A pursuant to GPPB Resolution No. 15-2021, with amended Section 8.5.2. wherein, *All bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class “A” eligibility documents under Sections 23.1(a) and 24.1(a).*

In lieu of the Class “A” eligibility documents mentioned under Section 8.5.2 of this IRR, the Bidder shall only submit a valid and updated PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of this IRR for purposes of determining eligibility;

Technical Documents

- (a) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- (j) Registration/Bidders fee of P 500.00 (enclose official receipt only) (*Note: Must be renewed annually*)

Financial Documents

- (k) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu

of its NFCC computation, it must be at least equal to ten percent (10%) of the ABC to be bid. Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a Local Universal or Commercial Bank.

Class “B” Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (m) Original of duly signed and accomplished Financial Bid Form enclosed in bid document; **and**
- (n) Bid form PASIMS generated (This shall be given upon receipt of the Bidding Document after payment of the non-refundable fee)

Note:

1. Fill-up the Bid form PASIMS generated provided, (Handwritten or Typewritten).
2. Only the original bid form shall be accepted.
3. Photocopy of the Bid form shall be accepted, provided that it shall be in the original size of the bid form (8.5x13) paper size.

- (o) Original of duly signed and accomplished Price Schedule(s).

Section IX. Sample Forms

1. Statement of all Ongoing Government & Private Contracts Including Awarded Contract
2. Statement of the Bidder's Single Largest Completed Contract (SLCC)
3. Net Financial Contracting Capacity (NFCC)
4. Form of Bid Security (Bank Guarantee)
5. Bid Security Declaration
6. Omnibus Sworn Statement
7. Bid Form

Statement of all Ongoing Government & Private Contracts Including Awarded Contracts but not yet started

Business Name : _____
Business Address : _____

Name of Outstanding Contract with other contracting party/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Kinds of Goods/ Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works/ Undelivered Portion
			Description	%		Planned	Actual	
						Total Cost		

Note: This statement shall be supported with:

1. Notice of Award and/or contract
2. Notice to proceed issued by the owner
3. Certificate of Accomplishments signed by the owner or authorized representative

Submitted by : _____
(Printed Name & Signature)
Designation : _____
Date : _____

Statement of Single Largest Completed Contract (SLCC) Similar to the Contract to be Bid

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Definition or description of the similar project or major categories of work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
					Total Cost	

Note: This statement shall be supported with:

1. Contract
2. Certificate of completion
3. Certificate of Acceptance

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

NET FINANCIAL CONTRACTING CAPACITY (NFCC)

The computation for the Net Financial Contracting Capacity (NFCC) should be included in the eligibility documents following the formula and format calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

Note: K factor is fixed at 15

The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

*Current assets and current liabilities should be picked up from the corresponding entry in the audited financial statement for the year 2020

*The NFCC should at least be equal to the Approved Budget for the Contract (ABC) to be bid.

Example:

Current Assets -	P 5.2M
Current Liabilities -	P 4.1M

Value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid-

P 1.1M

$$\text{NFCC} = (5.2\text{M} - 4.1\text{M}) * 15 - 1.1\text{M}$$

$$\text{NFCC} = 15.4\text{M}$$

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the ____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures in specified currency]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.* :

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

iii. Performance Security;

iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and

v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.

4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder] and official electronic mail address at [email address of Bidder]

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder] and official electronic mail address at [email address of Bidder]

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]
To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.

2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years for the second offense, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;

3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:

a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:

- i. Procuring Entity has no claims filed against the contract awardee;
- ii. It has no claims for labor and materials filed against the contractor; and
- iii. Other terms of the contract; or

b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Bid No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract are awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date: _____
Bid No.: _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

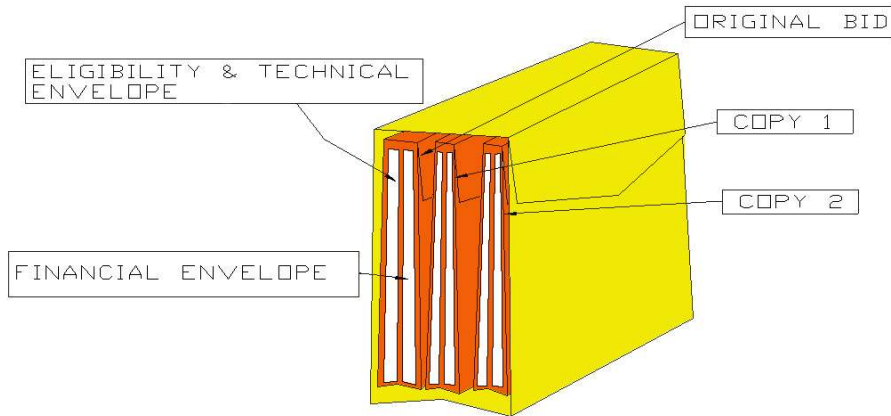
We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____
Legal capacity: _____
Signature: _____
Duly authorized to sign the Bid for and behalf of: _____
Date: _____

Section X. SEALING AND MARKING OF BIDS



I. Single Stage Bidding Process

Envelope 1. Original Bid

- a. Original Eligibility Documents and Technical Proposal
- b. Original Financial Proposal

Envelope 2. Copy #1

- a. Copy #1 Eligibility Documents and Technical Proposal
- b. Copy #1 Financial Proposal

Envelope 3. Copy #2

- a. Copy #2 Eligibility Documents and Technical Proposal
- b. Copy #2 Financial Proposal

II. Each Envelope shall:

1. Contain the name of the contract to be bid in capital letters
2. Bear the name and address of the prospective bidder in capital letters
3. Bear addressed to the PROCURING ENTITY's BAC
4. Bear the specific identification of this project indicated in the ITB
5. Bear a warning "DO NOT OPEN BEFORE" the date and time for the Opening of Bids indicated in the ITB.

Each envelope must be sealed.

The Chairman Bids & Awards Committee 2F/PGSO Building, Government Center, Mankilam, Tagum City Davao del Norte	ORIGINAL ENVELOPE
Bid No. / PROCUREMENT OF _____	
Contractor:	(NAME OF CONTRACTOR) (ADDRESS)
"DO NOT OPEN BEFORE _____ AT 09:00 AM"	

Sample Tabbing

(ORIGINAL/COPY 1/COPY 2)
Eligibility Documents and Technical Proposal

Bid No:
Item Description/Project:
Establishment:
Address:
Contact Details:

- PhilGEPS
- Ongoing
- SLCC
- NFCC
- Bid Security
- Omnibus
- Technical Specs
- Registration
- JVA

(ORIGINAL/COPY 1/COPY 2)
Financial Proposal

Bid No:
Item Description/Project:
Establishment:
Address:
Contact Details:

- Bid Form
- Bid Form
- Price Schedule

