



## PURCHASE ORDER

Supplier : **GENESIS MARKETING & GENERAL MERCHANDISE**

P.O. Number: **2022030730**

Address : **PRK 10-B, POBLACION, MANIKI, KAPALONG, DAVAO DEL NORTE**



**202201070783AB4**

PhilGEPS Registration No. : **201602162117520890995**  
Tel./Fax No. : **09260398785**  
Registration Certificate : **DTI**

Date : **Mar 02, 2022**  
Mode of Procurement : **Shopping B**  
P.R. No. : **2022010707(Regular Purchase)**

Req. Office : **Vice Governor's Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : \_\_\_\_\_ Payment Term : **ON ACCOUNT**

Delivery Term: **10 Calendar Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	6.00 bottle	CLEANER FOR TOILET/URINAL	420.00	2,520.00
2	6.00 box	DETERGENT POWDER	114.50	687.00
3	12.00 bot	DISINFECTANT SPRAY	550.00	6,600.00
4	6.00 GAL	LIQUID DETERGENT, MULTIGRAD	790.00	4,740.00
5	22.00 REAM	BOND PAPER, LONG,SUB 20	350.00	7,700.00
6	5.00 REAM	BOND PAPER, A4,SUB 20	380.00	1,900.00
7	5.00 REAM	BOND PAPER, SHORT,SUB 20	310.00	1,550.00
8	6.00 BUNDL	POLYTHYLENE PLASTIC QUICKIE TRASH BAG 43" X 50" - 10'S	300.00	1,800.00
9	10.00 PC	BOOK RECORD 150 PAGES - SMALL W/ HARD BOUND	37.00	370.00
10	52.00 ROLL	PAPER TISSUE 3 PLY	26.00	1,352.00
11	48.00 BOT	ALCOHOL 70% ISOPROPHYL 500 ML	90.00	4,320.00
12	50.00 PC	BALLPEN 0.5 MM ASSORTED COLOR	65.00	3,250.00
13	5.00 PC	TONER CART Q2612A	1,210.00	6,050.00
14	5.00 CART	TONER FOR MP2501 - PHOTOCOPIER	2,950.00	14,750.00

Green Procurement Terms and Conditions

Sub-Total : 57,589.00

**For replenishment of office supplies** GRAND TOTAL : **₱ 57,589.00**

Grand Total Amount in Words : **FIFTY-SEVEN THOUSAND FIVE HUNDRED EIGHTY-NINE AND XX / 100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :

**CELYN JANE R. AGUIRRE**

(Signature over printed name)

**03-07-2022**

(Date)

Very truly yours,

**By the Authority of the Governor**

**JOEFREY C. MIRAFUENTES, MPA**  
Supervising Admin. Officer

**EDWIN I. JUBAHIB**  
Governor

**NOTE:** This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

GLOBERT M. GREGORIO



**Republic of the Philippines**  
**Province of Davao del Norte**  
**Government Center, Mankilam, Tagum City**

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Address : <b>PRK 10-B, POBLACION, MANIKI, KAPALONG, DAVAO DEL NORTE</b>	<b>202201070783AB4</b> Date : <b>Mar 02, 2022</b> Mode of Procurement : <b>Shopping B</b> P.R. No. : <b>2022010707(Regular Purchase)</b>
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Place of Delivery : <b>PGSO Warehouse</b>	

I.N.	Quantity/Unit	Item	Unit Cost	Amount
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**CLEANER FOR TIOLET/URINAL**

1. The supplier shall provide a cleaner which is not chlorine based and does not contain inorganic acids, such as sodium hypochlorite and hypochlorite.
2. The supplier shall supply products with adequate instructions for proper use and disposal.

**DETERGENT POWDER**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO), and active ingredients as linear alkybenzene sulfonate.
  2. The supplier shall supply products with adequate instructions for proper use and disposal.
- There shall be a minimum purchase of half kilo for this item.

**DISINFECTANT SPRAY**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

**LIQUID HAND SOAP**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO), and active ingredients as linear alkybenzene sulfonate.
2. Purchase in sachets shall not be allowed.
3. The supplier shall supply products with adequate instructions for proper use and disposal.

**MULTICOPY PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

**PLASTIC TRASH BAG**

1. The suppliers shall supply products which are made of polyethylene (PE).

Sub-Total : 0.00

<b>For replenishment of office supplies</b>	<b>GRAND TOTAL : ₱ 57,589.00</b>
Grand Total Amount in Words : <b>FIFTY-SEVEN THOUSAND FIVE HUNDRED EIGHTY-NINE AND XX / 100</b>	

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**I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the items covered by this Purchase Order.**

Conforme :

**CELYN JANE R. AGUIRRE** *by the Authority of the Governor*  
 (Signature over printed name)

03-07-22 **JOEFREY C. MIRAFUENTES, MPA**  
 (Date) *Supervising Admin. Officer*

Very truly yours,

**EDWIN I. JUBAHIB**  
Governor

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
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**RECORD BOOKS**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

**TOILET PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **0220220608** dated **February 21, 2022** under Quotation No. **20220616C** opened on **February 15, 2022**

Sub-Total : 0.00

<b>For replenishment of office supplies</b>	<b>GRAND TOTAL : ₱ 57,589.00</b>
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(Signature over printed name)

**63-07-22**

(Date)

*Very truly yours,*  
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