

# PURCHASE ORDER

Supplier: **SVM RESEARCH CONSULTANCY SERVICES**

P.O. Number: 2023041265

Address: **Blk 9 Lot 46 Phase 1, Deca Homes, Sitio Awa, Catalunan Grande**



O2023041265795927229

PhilGEPS Registration No.: **20190350464709548690**

Tel./Fax No.: **09153682211**

Registration Certificate: **DTI**

Date: **Apr 20, 2023**

P.R. No.: **2023021181**

Procurement mode: **Negotiated Procurement - Small Value Procurement**

Req. Office: **Provincial Environment and Natural Resources Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery: \_\_\_\_\_ Payment Term: **ON ACCOUNT**

Place of Delivery: **PENRO**

Delivery Term: **180 Calendar Days**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
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1	1.00 package	Enhancement of Local Climate Change Action Plan (e-LCCAP) re: Greenhouse Gas Inventory for two (2) LGUs in Davao del Norte (Talaingod and Tagum City) Contracting-out of Service for the conduct of GhG Inventory (Study) and formulation GhG Report for the Enhancement of Local Climate Change Action Plan	840,000.00	840,000.00
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Provided, that the consulting service provider shall perform the following scope of work, to wit;

1. Develop survey design;
2. Facilitate and conduct survey in study units/LGUs identified;
3. Facilitate orientation/workshops for the capacity building of LGU personnel involves;
4. Compile, process, and tabulate raw data from the survey based on the prescribed formats by the Climate Change Commission;
5. Prepare the inception, interim and final reports wherein the report shall also include the data dictionary, details of the survey methodology, as well as the full analysis and discussion of the survey results;
6. Provide necessary statistical software and/or computer programs that will be used in the completion of the deliverables; and

Contracting-out of Service for the conduct of Greenhouse Gas (GHG) Inventory (Study) Project for two (2) LGUs in Davao del Norte

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme: SILVERIO V. MAGALON JR.  
(Signature/over printed name)  
05-19-23  
(Date)


Very truly yours,  
By the Authority of the Governor:  
ENGR. JOSIE JEAN R. RABANOZ, CE, MPA, EnP  
Provincial Administrator

**EDWIN I. JUBAHIB**  
Governor

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ALEJANDRO R. OMILA JR.

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7. Conduct presentations, as appropriate, for the assessment and finalization of outputs which will be, at the same time, the venue for submitting the final report on the results of the survey

Shall be responsible of the following;

1. The consultant shall develop the survey design;
2. The Consultant shall coordinate with the study units/LGUs in the conduct of courtesy calls and orientations at the community level;
3. The Consultant shall facilitate and conduct workshops for the capacity building of the LGU survey teams;
4. The Consultant shall spearhead the survey onsite to gather information from communities that will serve as primary data for the determination of greenhouse gas emissions;
5. The Consultant shall validate and consolidate inputs from the survey team;
6. The Consultant shall be responsible in ensuring data consistency across study units/LGUs and interpret the survey results;
7. The Consultant shall directly report to the Provincial LCCAP-TWG thru PENRO on the plan of action and timing of the deliverables;
8. The Consultant shall be physically and/or

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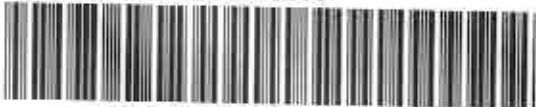
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 \_\_\_\_\_ By the Authority of the Governor:  
 (Signature over printed name) **EDWIN I. JUBAHIB**  
 \_\_\_\_\_ **ENGR. JOSIE JEAN R. RABANOZ, CE, MPA, EnP**  
 (Date) **Provincial Administrator**

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virtually available for consultations at least once (1) a month, or as need arises, during the duration of the study;  
9. The consultant shall be responsible for the full dataset compilation and final edit and lay-out of the printable version of the reports, and;  
10. The consultant shall be responsible for the development and completion of the deliverables.

- More so, the consultant must have;
1. A multi-disciplined environmental consulting firm with well-founded experience in environmental-related projects and has gained repeat clients in government and private sectors within the region.
  2. Proven capacity to provide not just merely professional advisory and review services, but to conduct the technical study and execution of on-site activities, with highly qualified and experienced technical professionals, with strong teamwork and sensitivity to the needs of the recipients/LGU's and with accessibility to home office support and resources.
  3. Has established organizational structure with professional environmental expertise, and manning schedule composed of environmental planners,

**Contracting-out of Service for the conduct of Greenhouse Gas (GHG) Inventory (Study) Project for two (2) LGUs in Davao del Norte**

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<p><u>SILVANO V. MAGALON</u> (Signature over printed name)</p> <p><u>05-19-23</u> (Date)</p>	<p>Very truly yours, By the Authority of the Governor:</p> <p><u>ENGR. JOSIE JEAN R. RABANOZ, CE, MPA, EnP</u> Provincial Administrator</p>	<p><b>EDWIN I. JUBAHIB</b> Governor</p>
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		data processor manager, computer programmers, engineers, geologist, safety officers, economist and the like.		
		Note: Must be a local based supplier/service provider		

Remarks :  
 Charged to Environment Protection and Management Project - Enhancement of LCCAP - GHG Inventory (5% Calamity Fund) - Research, Exploration, and Development Expenses (50207020)

The award is based on Abstract No. **0320230942** created on **March 28, 2023** under Quotation No. **S20231282** opened on **March 23, 2023**

**Contracting-out of Service for the conduct of Greenhouse Gas (GHG) Inventory (Study) Project for two (2) LGUs in Davao del Norte**

Grand Total Amount in Words : **EIGHT HUNDRED FORTY THOUSAND AND XX / 100** GRAND TOTAL : **₱ 840,000.00**

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