




Republic of the Philippines
Province of Davao del Norte
Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier : DAGOEMC Address : CAPITOL COMPOUND MANKILAM TAGUM CITY PhilGEPS Registration No. : 201304131749506079790 Tel./Mobile/Fax No. : 09078130928 Registration Certificate : DTI	P.O. Number: 2024041023  O20240410234D0DE6356 Date : Apr 29, 2024 P.R. No. : 2024042189 Procurement mode: Negotiated Procurement - Direct Retail Purchase (POL/AT)
Req. Office : Commision on Election	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : <u>4-30-24</u> Payment Term : ON ACCOUNT	Delivery Term: Pick up Partial delivery NOT ALLOWED
Place of Delivery : Location of the winning bidder	



I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	1.00 Lot	GASOLINE UNLEADED	53,295.00	53,295.00

Remarks : for fuel consumption of COMELEC vehicle for the 2nd quarter of 2024

TERMS AND CONDITIONS

1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
3. The supplier shall be responsible to dispense fuel to **Commision on Election** vehicles only and ensure that issued fuel will not exceed PO allocation.
4. Fuel, Oil, Lubricants and Other Services shall be available to the **Commision on Election** upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the **Commision on Election**; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.
6. Payment shall be made by the **Commision on Election** within 5 calendar day/s from receipt of the monthly billing with

fuel expenses for the 2nd quarter of cy 2024

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.	
Conforme :  <hr style="width: 80%; margin: 0 auto;"/> (Signature over printed name) <u>4-30-24</u> (Date)	By the Authority of the Governor Very truly yours,  JOEFREY C. MIRAFUENTES, MPA Supervising Admin. Officer DE CARLO L. UY Acting Governor

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.



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O20240410234D0DE6356

PhilGEPS Registration No. : **201304131749506079790**

Tel./Mobile/Fax No. : **09078130928**

Registration Certificate : **DTI**

Date : **Apr 29, 2024**

P.R. No. : **2024042189**

Procurement mode: **Negotiated Procurement -**

Req. Office : **Commision on Election**

**Direct Retail Purchase
(POL/AT)**

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Date of Delivery : **4 - 30 - 24**

Payment Term : **ON ACCOUNT**

Delivery Term: **Pick up**

Place of Delivery : **Location of the winning bidder**

Partial delivery NOT ALLOWED

I.N.	Quantity/Unit	Item	Unit Cost	Amount
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complete attachments covering actual purchases.

7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:

- a) Mayor's permit
- b) BIR Certificate of Registration
- c) Omnibus Sworn Statement
- d) PhilGEPS Registration Number (Number only Red or Platinum Membership)

8. The supplier shall be located within **200mtr** radius from the requisitioning office.

9. No advance withdrawal is allowed prior to the approval of the Purchase Order.

10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.

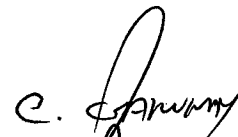
11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the **Commision on Election** service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.

12. The **Commision on Election** reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "1" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

fuel expenses for the 2nd quarter of cy 2024

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Conforme :



 (Signature over printed name)
4 - 30 - 24

 (Date)

Very truly yours,

By the Authority of the Governor


JOEFRY C. MIA FUENTES, MPA
 Supervising Admin. Officer
DE CARLO L. UY
 Acting Governor

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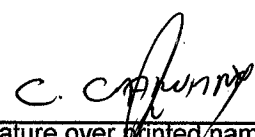
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The award is based on **Memorandum Circular No. 04 series of 2022** and **PR No. 2024042189** under Quotation No. **L20241896** opened on **April 29, 2024**

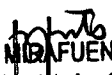
fuel expenses for the 2nd quarter of cy 2024	
Grand Total Amount in Words : FIFTY-THREE THOUSAND TWO HUNDRED NINETY-FIVE AND XX / 100	GRAND TOTAL : ₱ 53,295.00

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Conforme :


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4-30-24

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