



## PURCHASE ORDER

Supplier : **GENESIS MARKETING & GENERAL MERCHANDISE**

P.O. Number: **2023114807**

Address : **PRK 10-B, POBLACION, MANIKI, KAPALONG, DAVAO DEL NORTE**



**O202311480758806656E**

PhilGEPS Registration No. : **241790**

Date : **Nov 24, 2023**

Tel./Fax No. : **09260398785**

P.R. No. : **2023106230**

Registration Certificate : **DTI**

Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Vice Governor's Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : \_\_\_\_\_ Payment Term : **ON ACCOUNT**

Delivery Term: **10 Working Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	25.00 PIECES	COPIER TONER COMPATIBLE FOR GESTETNER COPIER MACHINE, MP 2501L, MUST BE ORIGINAL <b>GESTETNER</b>	2,200.00	55,000.00
2	200.00 BOTTLE	INK COMPUTER INK, ORIGINAL FOR EPSON PRINTER, BLACK - 50,MAGENTA-50,CYAN-50,YELLOW-50 <b>EPSON T-664</b>	195.00	39,000.00
3	40.00 BOX	MARKER PERMANENT - 20 (BLACK-10,BLUE-10) WHITE BOARD - 20(BLACK-10,BLUE-10), BROAD TIP DESIGN, BRANDED <b>PILOT</b>	170.00	6,800.00
4	50.00 BOX	BALLPEN BALL PEN (BRANDED) BLACK-25,BLUE-25 <b>FABER CASTELL</b>	130.00	6,500.00
5	200.00 PIECES	FOLDER WHITE FOLDER 100 PCS-LONG, 100-PCS SHORT	15.00	3,000.00

Green Procurement Terms and Conditions

**OFFICE SUPPLIES FOR THE USE OF BM TANONG-MABOLOC OFFICE FOR 4TH QUARTER**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :

**CELYN JANE R. AGUIRRE**

(Signature over printed name)

*12-13-2023*

(Date)

Very truly yours,  
By the Authority of the Governor

**ENGR. JOSE JEAN R. RAMOSZ, CE, MPA, EnP**  
Provincial Administrator

**EDWIN I. JUBAHIB**  
Governor

**NOTE:** This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

**GLOBERT M. GREGORIO**



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**CLEANER FOR TIOLET/URINAL**

1. The supplier shall provide a cleaner which is not chlorine based and does not contain inorganic acids, such as sodium hypochlorite and hypochlorite.
2. The supplier shall supply products with adequate instructions for proper use and disposal.

**DISINFECTANT SPRAY**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

**LIQUID HAND SOAP**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO), and active ingredients as linear alkybenzene sulfonate.
2. Purchase in sachets shall not be allowed.
3. The supplier shall supply products with adequate instructions for proper use and disposal.

**MULTICOPY PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

**PLASTIC TRASH BAG**

1. The suppliers shall supply products which are made of polyethylene (PE).

**RECORD BOOKS**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

**TOILET PAPER**

<b>OFFICE SUPPLIES FOR THE USE OF BM TANONG-MABOLOC OFFICE FOR 4TH QUARTER</b>
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Conforme :

 _____ (Signature over printed name)	Very truly yours, By the Authority of the Governor*  <b>EDWIN I. JUBAHIB</b> Governor
_____ (Date)	 <b>ENGR. JOHE JEAN R. RABANOZ, CE, MPA, EnP</b> Provincial Administrator

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**GLOBERT M. GREGORIO**



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- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **1120234504** created on **November 16, 2023** under Quotation No. **C20236126** opened on **November 09, 2023**

### OFFICE SUPPLIES FOR THE USE OF BM TANONG-MABOLOC OFFICE FOR 4TH QUARTER

Grand Total Amount in Words : **ONE HUNDRED TEN THOUSAND THREE HUNDRED AND XX / 100**

GRAND TOTAL :

**₱ 110,300.00**

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Provincial Administrator

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