




PURCHASE ORDER

Supplier : MIRCOPY ENTERPRISE OPC	P.O. Number: 2023093345
Address : CABANTIAN DAVAO CITY	 O2023093345501211DC3
PhilGEPS Registration No. : 202208309763715187818	Date : Sep 14, 2023
Tel./Fax No. : 09209458018	P.R. No. : 2023074018
Registration Certificate : SEC	Procurement mode: Shopping B (Regular Purchase)
Req. Office : PSWDO-BAHAY PAG-ASA	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:


Date of Delivery : _____	Payment Term : ON ACCOUNT	Delivery Term: 15 Working Days
Place of Delivery : PGSO Warehouse		

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	8.00 Sets	INK REFILL 108ml for Brother Printer DCP-T520W 2 sets: BT5000 MAGENTA, BT5000 YELLOW, BT5000 CYAN, BTD60 BLACK for Epson Printer L121 4 sets: C664, M664, Y664, BK664 for Epson Printer 3210 2 sets: C003, M003, Y003, BK003	1,180.00	9,440.00
2	3.00 Units	Computer Keyboard Branded Heavy Duty	570.00	1,710.00
3	3.00 Units	Glue Gun Branded with 100pcs Glue Stick free ?1/2" (12MM) Heavy Duty with 100pcs Glue Stick free	1,645.00	4,935.00
4	5.00 Box	Copy Paper 8.5X11 inches Sub no. 20; 70GSM; 500's/reams; 5 reams/box	995.00	4,975.00
5	5.00 Box	Copy Paper 8.5X13 inches Sub no. 20; 70GSM; 500's/reams; 5 reams/box	1,100.00	5,500.00
6	2.00 Units	2TB External Hard Drive Branded Rubberized Heavy Duty SEAGATE EXPANSION	3,700.00	7,400.00
7	150.00 PCS	BALLPEN BALLPOINT COLOR: 100PCS BLACK, 10PCS BLUE, 20PCS	7.00	1,050.00

for the use of Bahay Pag-asa

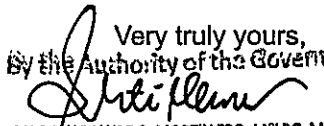
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :


(Signature over printed name)
NOV 13, 2023

(Date)

Very truly yours,
By the Authority of the Governor:


GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
Assistant Provincial Administrator (Administration)


EDWIN I. JUBAHIB
Governor

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.



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Date of Delivery : _____	Payment Term : ON ACCOUNT	Delivery Term: 15 Working Days
Place of Delivery : PGSO Warehouse		

I.N.	Quantity/Unit	Item	Unit Cost	Amount
		RED AND 20PCS GREEN		
8	100.00 pcs	CORRECTION TAPE 5mtr BRANDED	35.00	3,500.00
9	50.00 PCS	SCOTCH TAPE 4inch BRANDED #3	195.00	9,750.00
10	50.00 PCS	MASKIN TAPE 1 inch BRANDED	49.00	2,450.00
11	30.00 PACKS	PHOTO PAPER 20's	90.00	2,700.00
12	30.00 PCS	CERTIFICATE HOLDER A4	70.00	2,100.00
13	100.00 PCS	NOTEBOOK 148mmX200mm 80LEAVES	34.00	3,400.00
14	50.00 PCS	NOTEBOOK 210mmX297mm 80LEAVES	56.00	2,800.00

Green Procurement Terms and Conditions

MULTICOPY PAPER

- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

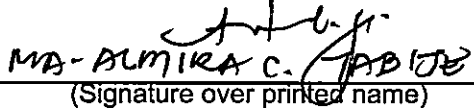
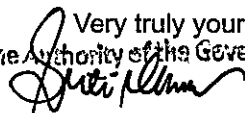
The award is based on Abstract No. **0920233086** created on **September 05, 2023** under Quotation No. **C20234169** opened on **August 31, 2023**

for the use of Bahay Pag-asa	
Grand Total Amount in Words : SIXTY-ONE THOUSAND SEVEN HUNDRED TEN AND XX / 100	GRAND TOTAL : ₱ 61,710.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :

 MA-BUMIRA C. APDOR (Signature over printed name)	Very truly yours, By the Authority of the Governor:  EDWIN I. JUBAHIB Governor
NOV 13, 2023 (Date)	GALE GUADALUPE G. MORTILERO, MSLRG, MHRM Assistant Provincial Administrator (Administration)

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