



PURCHASE ORDER

Supplier : RIVERA'S GAS SERVICE CENTER	P.O. Number: 2024020150
Address : NAT'L HIGHWAY BRGY. STO NIÑO PANABO CITY	 O2024020150E6693CEFD
PhilGEPS Registration No. : 20191199371468591730	Date : Feb 13, 2024
Tel./Fax No. : 09071963974	P.R. No. : 2024010417
Registration Certificate : DTI	Procurement mode: Negotiated Procurement -
Req. Office : Provincial Accountant's Office	Direct Retail Purchase (POL/AT)

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____	Payment Term : ON ACCOUNT
Place of Delivery : Location of the winning bidder	Delivery Term: Pick up

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	1.00 Lot	DIESEL, OIL & LUBRICANTS	70,000.00	70,000.00

Remarks :

TERMS AND CONDITIONS

1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
3. The supplier shall be responsible to dispense fuel to **Provincial Accountant's Office** vehicles only and ensure that issued fuel will not exceed PO allocation.
4. Fuel, Oil, Lubricants and Other Services shall be available to the **Provincial Accountant's Office** upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the **Provincial Accountant's Office**; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.
6. Payment shall be made by the **Provincial Accountant's Office** within **20** calendar day/s from receipt of the **monthly** billing

FOR PACCO VEHICLE - 1ST QUARTER 2024

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme : _____ (Signature over printed name) FEB. 15, 2024 _____ (Date)	By the Authority of the Governor Very truly yours, JOEFREY C. MAFUENTES, MPA Supervising Admin. Officer EDWIN I. JUBAHIB Governor
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NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

JEAN P. CAPLES