



PURCHASE ORDER

Supplier : **Prince Educational Supply**

Address : **132 Bolton Street Davao City**

PhilGEPS Registration No. : **200808219511619472541**

Tel./Fax No. : **09074238783**

Registration Certificate : **DTI**

P.O. Number: **2023093457**



O20230934575A41ACF96

Date : **Sep 21, 2023**

P.R. No. : **2023063816**

Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Provincial Accountant's Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : **ON ACCOUNT**

Delivery Term: **30 Calendar Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	200.00 REAMS	PAPER - BOOK, LONG, #80 LBS (8 1/2 X 13)	260.00	52,000.00
2	200.00 REAM	PAPER - BOOK, SHORT, 80 GSM, HIGH WHITE, SUB 20	220.00	44,000.00
3	100.00 REAMS	PAPER, BOOK A4 SIZE (8.5" X 11.7") SUB 20	205.00	20,500.00
4	2.00 PACK	PAPER, PHOTO PAPER, LONG SIZE	95.00	190.00
5	1,000.00 PC	PAPER, VELLUM - LEGAL SIZE	2.80	2,800.00
6	20.00 BOX	PAPER CLIP, JUMBO SIZE (VINYL COATED)	21.75	435.00
7	20.00 BOX	PAPER CLIP, SMALL SIZE VINYL COATED	9.25	185.00
8	10.00 PC	HIGH LIGHTER ASSORTED COLORS (ORANGE, PINK, YELLOW, SKY BLUE)	14.50	145.00
9	50.00 PC	PEN, PENTEL BLACK FINE (DISPOSABLE)	11.95	597.50
10	100.00 PC	PEN, SIGNING BLACK .05	19.95	1,995.00
11	100.00 PC	PEN, SIGNING, GREEN, 0.5	19.95	1,995.00
12	25.00 PC	PEN, BALL PEN BLACK, GOOD QUALITY	4.75	118.75
13	200.00 PC	TAPE, CORRECTION 12M, GOOD QUALITY	29.50	5,900.00
14	10.00 BOT	GLUE, MULTI PURPOSE, 40 ML	11.50	115.00
15	50.00 BOX	STAPLE WIRE #35	32.50	1,625.00
16	150.00 PC	FOLDER, BROWN LONG	5.75	862.50

FOR PACCO USE- 3RD QRTR 2023

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the Item/s covered by this Purchase Order.

Conforme :

LEO GEMENTIZA
(Signature over printed name)
10/18/23
(Date)

Very truly yours,

By the Authority of the Governor:

EDWIN I. JUBAHIB
Governor

Josie Jean R. Rabanoz
ENGR. JOSIE JEAN R. RABANOZ, MPA, EnP
Provincial Administrator

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

GLOBERT M. GREGORIO



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Place of Delivery : **PGSO Warehouse**

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
17	50.00 ROLL	TAPE, SCOTCH TAPE 1"	13.95	697.50
18	20.00 BOX	RUBBER BAND, BIG SIZE	26.50	530.00
19	15.00 BOX	RUBBER BAND, SMALL	26.50	397.50
20	20.00 PC	PENCIL ERASER	3.50	70.00
21	20.00 PC	PENCIL #2	4.00	80.00
22	50.00 PAD	STICKY NOTES 2 X 3	13.75	687.50
23	25.00 PAD	STICKY NOTES 1 X 3	11.50	287.50
24	20.00 PAD	STICKY NOTES 1/2 X 2	6.75	135.00
25	1.00 PACK	PAPER - CARBON, BLUE, 8.5" X 13", LONG	495.00	495.00
26	10.00 PC	BATTERY, HEAVY DUTY, SIZE DOUBLE A	12.00	120.00
27	10.00 PC	BATTERY, HEAVY DUTY, SIZE TRIPLE A	12.00	120.00
28	3.00 BOX	PUSH PIN	17.75	53.25
29	5.00 BOX	PAPER BINDER CLIP 1"	23.50	117.50
30	30.00 PC	PAPER BINDER CLIP 4"	29.50	885.00
31	20.00 BOX	PAPER FASTENER, PLASTIC	35.75	715.00
32	10.00 BOX	PAPER FASTER - PLASTIC VENYL COATED, 8 1/2	129.50	1,295.00

FOR PACCO USE- 3RD QRTR 2023

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
33	60.00 BTL	INK, NUMBERING MACHINE, RED	225.00	13,500.00
34	2.00 BOX	ENVELOPE, MAILING - WHITE, LONG	335.00	670.00

Green Procurement Terms and Conditions

MULTICOPY PAPER

- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

The award is based on Abstract No. **0820232979** created on **August 31, 2023** under Quotation No. **C20233921** opened on **August 24, 2023**

FOR PACCO USE- 3RD QRTR 2023

Grand Total Amount In Words : **ONE HUNDRED FIFTY-FOUR THOUSAND THREE HUNDRED NINETEEN AND 50 / 100**

GRAND TOTAL : **P 154,319.50**

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