




PURCHASE ORDER

Supplier : Prince Educational Supply Address : 132 Bolton Street Davao City PhilGEPS Registration No. : 200808219511619472541 Tel./Fax No. : 09074238783 Registration Certificate : DTI	P.O. Number: 2023093588  O2023093588204967CEF Date : Sep 29, 2023 P.R. No. : 2023074345 Procurement mode: Shopping B (Regular Purchase)
Req. Office : PSWDO-BAHAY PAG-ASA	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : ON ACCOUNT Place of Delivery : PGSO Warehouse	Delivery Term: 15 Working Days
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I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	8.00 SETS	INK REFILL 108ml 3 SETS FOR DCP-T520W INK 3 SETS L121 INK 2 SETS 3210 INK ORIGINAL,, COLORED 48.8, 70ML,70ML	1,455.00	11,640.00
2	3.00 UNITS	COMPUTER KEYBOARD BRANDED	425.00	1,275.00
3	4.00 UNITS	GLUE GUN WITH 100PCS GLUE STICK FREE	1,045.00	4,180.00
4	5.00 BOX	COPY PAPER 8.5 X 11 INCHES SUB. NO. 20 70GSM 5 REAMS	925.00	4,625.00
5	5.00 BOX	COPY PAPER 8.5X13 INCHES SUB. 20 70 GSM 5 REAMS	1,097.50	5,487.50
6	2.00 UNITS	2TB EXTERNAL HARD DRIVE RUBBERIZED HEAVY DUTY BRANDED ADATA	5,950.00	11,900.00
7	20.00 BOX	BALLPEN BALLPOINT 50's 8 BOX COLOR BLACK 3 BOX COLOR BLUE 3 BOX COLOR RED 3 BOX COLOR GREEN 3 BOX COLOR VIOLET	180.00	3,600.00
8	5.00 BOX	CORRECTION TAPE BRANDED 50's	937.50	4,687.50
9	30.00 PCS	SCOTCH TAPE 3INCH	39.50	1,185.00

FOR THE USE OF BAHAY PAG-ASA

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :


<p>_____ LEO GEMENTIZA (Signature over printed name)</p> <p>_____ 10/12/23 (Date)</p>	<p>Very truly yours,</p> <p>By the Authority of the Governor: EDWIN I. JUBAHIB Governor</p> <p><i>Gale Guadalupe G. Mortillero</i> GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM Assistant Provincial Administrator (Administration)</p>
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NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.



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10	30.00 PCS	MASKIN TAPE 1INCH	19.75	592.50
11	30.00 PACKS	PHOTO PAPER 20 SHEETS	70.00	2,100.00
12	50.00 PCS	CERTIFICATE HOLDER A4 25PCS GREEN COLOR 25PCS RED COLOR	39.75	1,987.50
13	100.00 PACKS	CERTIFICATE PAPER 20 SHEETS	59.50	5,950.00
14	200.00 PCS	NOTEBOOK 148mmX200mm	29.50	5,900.00
15	100.00 PCS	NOTEBOOK 210mmX297mm	39.50	3,950.00

Green Procurement Terms and Conditions

COMPUTERS, MONITORS AND LAPTOP

- The suppliers shall supply ICT equipment which fulfills at least ENERGY STAR 6.1 for computers and 7.1 for monitors criteria.
- The supplier shall supply products with a visible On/Off switch.
- In case of desktop computers: The supplier shall supply products which are designed so that the memory, hard disk and CD drive are readily accessible and can be changed easily for upgrade.
- The supplier shall supply notebooks and desktop computers where the availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production.
- The supplier shall supply the products in recyclable packages and shall provide a packaging take-back service.

COPIERS

- The supplier shall supply products which comply with the latest version of the International ENERGY STAR requirements (currently version 2.0 for Imaging Equipment).
- The supplier shall supply products which contain user instructions for green performance management.

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LEO GEMENTIZA

 (Signature over printed name)
 10/12/23

 (Date)

Very truly yours,

By the Authority of the Governor:

GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
 Assistant Provincial Administrator (Administration)


EDWIN I. JUBAHIB
 Governor

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3. The supplier shall supply products which must be capable of using recycled content paper without voiding the manufacturer's warranty.
4. The supplier shall supply the products in recyclable packages and shall provide a packaging take-back service.

MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

The award is based on Abstract No. **0920233314** created on **September 22, 2023** under Quotation No. **C20234350** opened on **September 14, 2023**

FOR THE USE OF BAHAY PAG-ASA	
Grand Total Amount in Words : SIXTY-NINE THOUSAND SIXTY AND XX / 100	GRAND TOTAL : ₱ 69,060.00

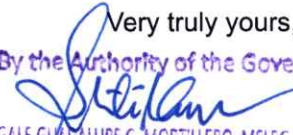
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