



PURCHASE ORDER

Supplier : **KAC GENERAL MERCHANDISE AND CATERING SERVICES**

P.O. Number: 2022062961

Address : **PRK. 3, TABA, CARMEN, DAVAO DEL NORTE**



O20220629614A48AD798

PhilGEPS Registration No. : **172984**

Tel./Fax No. : **0924864753**

Registration Certificate : **DTI**

Date : **Jun 27, 2022**

P.R. No. : **2022053583**

Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Office of the Secretary to the Sangunian**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : **ON ACCOUNT**

Place of Delivery : **PGSO Warehouse**

Delivery Term: **2 Calendar Days**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	10.00 BOX	OSS OFFICIAL STATIONERY (LONG IMAGE)	780.00	7,800.00
2	10.00 BOX	OSS OFFICIAL STATIONERY (SHORT IMAGE)	700.00	7,000.00
3	25.00 PCS	WHITE GLUE (branded)	100.00	2,500.00
4	25.00 BOX	FOLDBACK CLIPS (branded)	280.00	7,000.00
5	7.00 BOX	BALL POINT PEN BP-S FINE BLACK 25'S (BRANDED)	212.00	1,484.00
6	7.00 BOX	BALL POINT BP-S FINE BLUE 25'S (BRANDED)	212.00	1,484.00
7	7.00 BOX	BALL POINT PEN- BP-S FINE RED 25'S (BRANDED)	212.00	1,484.00
8	15.00 BOX	PAPER BOOK (LONG) 5'S 70 GSM, HIGH WHITE (BRANDED)	1,150.00	17,250.00
9	15.00 BOX	PAPER BOOK (SHORT) 5'S 70 GSM HIGH WHITE (BRANDED)	1,000.00	15,000.00
10	15.00 PACKS	TISSUE PAPER 48ROLLS (BRANDED)	450.00	6,750.00
11	2.00 tubes	BLACK TONER CARTRIDGE C250i Copier (brand new)	10,800.00	21,600.00
12	2.00 tubes	YELLOW TONER CARTRIDGE C250i Copier (brad new)	10,800.00	21,600.00

FOR OFFICE USE OSS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme : Aileen D. Zulueta
(Signature over printed name)

Very truly yours,

By the Authority of the Governor

GALE GUADALUPE G. MONTILLERO, IASLRG, MHRM
Assistant Provincial Administrator (Administrative)
EDWIN I. JUBAHIB
Governor

7-26-22
(Date)

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.



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Req. Office : **Office of the Secretary to the Sangunian**

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Date of Delivery : _____ Payment Term : **ON ACCOUNT**

Place of Delivery : **PGSO Warehouse**

Delivery Term: **2 Calendar Days**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
13	2.00 tubes	CYAN TONER CARTRIDGE C250i Copier (brand new)	10,800.00	21,600.00
14	1.00 tubes	MAGENTA TONER CARTRIDGE C250i Copier (brand new)	10,800.00	10,800.00

Remarks :
2 CALENDAR DAYS1) DELIVERY OF ITEMS SHALL BE TWO (2) DAYS AFTER THE RECEIPT OF PURCHASE ORDER
2) ALL ITEMS MUST BE COMPLETELY FILLED OUT AND QUOTED.

Green Procurement Terms and Conditions

MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

TOILET PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **0620223073** created on **June 21, 2022** under Quotation No. **20223862C** opened on **June 10, 2022**

FOR OFFICE USE OSS

Grand Total Amount in Words : **ONE HUNDRED FORTY-THREE THOUSAND THREE HUNDRED FIFTY-TWO AND XX / 100**

GRAND TOTAL : **₱ 143,352.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein **three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :
Alleen D. Zulueta
(Signature over printed name)
7-24-22
(Date)

Very truly yours,

[Signature]
GALE GUADALUPE G. MONTILLERO, MISLRG, MHRM
Assistant Provincial Administrator (Administration)
EDWIN I. JUBAHIB
Governor

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ALEJANDRO R. OMILA JR.