



PURCHASE ORDER

Supplier : **MFP PRINTING STATION**

P.O. Number: **2025020141**

Address : **ARCADE #10 THE PAPER TREE ARCADE BOLTON ST.**
BARANGAY 35-D (POB) POBLACION DISTRICT 8000 DAVAO
CITY



O2025020141F69958E32

TIN: **204-266-426-000**
 PhilGEPS Registration No. : **202010-230231-1231034893**
 Tel./Mobile/Fax No. : **09211855455**
 Registration Certificate : **DTI**

Date : **Feb 14, 2025**
 P.R. No. : **2025010285**
 Procurement mode: **Negotiated Procurement - Small Value Procurement**

Req. Office : **Provincial Information, Communication and Knowledge Management Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : **ON ACCOUNT**
 Place of Delivery : **On Site**

Delivery Term: **Monthly**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	15,000.00 PC	NEWSPAPER - ONE DAVNOR NEWS NEWSLETTER JANUARY-MARCH ISSUE 5,000 PCS PER MONTH SIZE: MAGAZINE TYPE MATERIAL: BOOK PAPER 4 COLORS ON ALL PAGES 12 PAGES 50 LBS. starpaper	10.20	153,000.00

Remarks :
 THE FINAL LAYOUT AND DESIGN WILL BE PROVIDED TO THE LOWEST AND MOST RESPONSIVE BIDDER.

Green Procurement Terms and Conditions

MULTICOPY PAPER

- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

The award is based on Abstract No. **0220250034** created on **February 06, 2025** under
 Quotation No. **S20250086** opened on **February 06, 2025**

To acquire printing of newsletter for the month of January-March 2025

Grand Total Amount in Words : **ONE HUNDRED FIFTY-THREE THOUSAND AND XX**
/ 100

GRAND TOTAL : **₱ 153,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :

 (Signature over printed name)

Very truly yours,

 EDWIN I. JUBAHIB
 Governor

02/14/2025

 (Date)

EDWIN I. JUBAHIB
 Governor

 (Date)

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.