




Republic of the Philippines
Province of Davao del Norte
 Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier : <u>MINI CLEAN BUSINESS SOLUTIONS</u> Address : <u>MS LAND COMPLEX BUILDING 2, MC ARTHUR HIGHWAY</u> <u>MATINA CROSSING TALOMO DISTRICT 8000 DAVAO CITY</u> <u>DAVAO</u> TIN: <u>912-244-558-000</u> PhilGEPS Registration No. : <u>201703174718016644202</u> Tel./Mobile/Fax No. : <u>09662233148</u> Registration Certificate : <u>DTI</u>	P.O. Number: 2024114470  02024114470C4571056D Date : Nov 28, 2024 P.R. No. : 2024095873 Procurement mode: <u>Shopping B (Regular Purchase)</u>
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Req. Office : **Vice Governor's Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____	Payment Term : ON ACCOUNT	Delivery Term: 7 Calendar Days
Place of Delivery : PGSO Warehouse	Partial delivery NOT ALLOWED	



I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	2.00 UNIT	LAPTOP -branded -Core i5 - 1235U -512GB M.2 NVME PCIE SSD -Intel Iris XE Graphics -15.6" FHD -Windows 11 -Licensed Office Software -Laptop bag -Wireless Mouse -Natural silver HP	39,995.00	79,990.00
2	6.00 PC	ALL IN ONE INK TANK PRINTER (LEGAL SIZE) -branded All-in-One Ink Tank Printer -Print, scan, copy -Compact integrated tank design -High yield ink bottles -Spill-free, error-free refilling -Borderless printing up to 4R -high print yield of up to 4,500 pages for black-and-white, and 7,500 pages for colour -legal size EPSON 3210	14,440.00	86,640.00

Remarks :

LAPTOPS FOR OSS LEGISLATIVE RESEARCH AND PRINTERS FOR VGO HELP CENTERS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated hereon **three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conformed to:  (Signature over printed name) _____ (Date)	Very truly yours,  GALE CHARRAQUE G. BORRILLERO, MSW, LPM Assistant Provincial Administrator (Administrative Services) EDWIN I. JUBAHIB Provincial Governor _____ (Date)
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NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

RHEA GIN M. RAMOS



Republic of the Philippines
Province of Davao del Norte
 Government Center, Mankilam, Tagum City

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The supplier must specify in the RFQ the brand of the item to be delivered.
Green Procurement Terms and Conditions



- COMPUTERS, MONITORS AND LAPTOP**
1. The suppliers shall supply ICT equipment which fulfills at least ENERGY STAR 6.1 for computers and 7.1 for monitors criteria.
 2. The supplier shall supply products with a visible On/Off switch.
 3. In case of desktop computers: The supplier shall supply products which are designed so that the memory, hard disk and CD drive are readily accessible and can be changed easily for upgrade.
 4. The supplier shall supply notebooks and desktop computers where the availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production.
 5. The supplier shall supply the products in recyclable packages and shall provide a packaging take-back service.
- COPIERS/PRINTER**
1. The supplier shall supply products which comply with the latest version of the International ENERGY STAR requirements (currently version 2.0 for Imaging Equipment).
 2. The supplier shall supply products which contain user instructions for green performance management.
 3. The supplier shall supply products which must be capable of using recycled content paper without voiding the manufacturer's warranty.
 4. The supplier shall supply the products in recyclable packages and shall provide a packaging take-back service.

The award is based on Abstract No. **1020243713** created on **October 23, 2024** under
 Quotation No. **C20245030** opened on **October 17, 2024**

LAPTOPS FOR OSS LEGISLATIVE RESEARCH AND PRINTERS FOR VGO HELP CENTERS	
Grand Total Amount in Words : <u>ONE HUNDRED SIXTY-SIX THOUSAND SIX HUNDRED THIRTY AND XX / 100</u>	GRAND TOTAL : ₱ 166,630.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforms :  _____ (Signature over printed name) _____ (Date)	Very truly yours,  _____ EDWIN I. JUBAHIB Provincial Governor _____ (Date)
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RHEA GIN M. RAMOS