




Republic of the Philippines
Province of Davao del Norte
 Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier : Prince Educational Supply Address : 132 Bolton Street Davao City PhilGEPS Registration No. : 200808219511619472541 Tel./Fax No. : (082)-226-3617 Registration Certificate : DTI	P.O. Number: 2022051947  202204254115BFBF4056 Date : May 06, 2022 P.R. No. : 2022042541 Procurement mode: Shopping B (Regular Purchase)
Req. Office : Department of the Interior and Local Government	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : ON ACCOUNT Place of Delivery : On Site	Delivery Term: 21 Calendar Days
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I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	40.00 Bots	Rubbing Alcohol w/ Moisturizer 500ml ALCOSAFE/SAN MIGUEL	89.50	3,580.00
2	3.00 reams	Canon laid Color: Cornfield Cream Short CONCORDE/ORION	680.00	2,040.00
3	10.00 box	Data Filer Big Wide w/ Cover Box	550.00	5,500.00
4	4.00 pcs	Staple w/ Remover HD. #35 JOY	115.00	460.00
5	60.00 pcs	Sign Pen .7 Blue and Black MY GEL	19.75	1,185.00
6	60.00 pcs	Ballpen Good Quality Black and Blue HBW	4.50	270.00
7	30.00 pcs	White Board Marker Black , Blue and Red HBW/DELI	24.50	735.00
8	30.00 pcs	Marker Permanent Board	11.75	352.50
Sub-Total :				14,122.50

For DILG Office (PPOC Secretariat) - 2nd Quarter Office Supplies	GRAND TOTAL : ₱ 55,925.00
Grand Total Amount in Words : FIFTY-FIVE THOUSAND NINE HUNDRED TWENTY-FIVE AND XX / 100	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :

LEO GEMENTIZA _____ (Signature over printed name) _____ (Date)	Very truly yours, By the Authority of the Governor  JOEFREY C. MIRAFUENTES, MPA Supervising Admin. Officer
	EDWIN I. JUBAHIB Governor


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GLOBERT M. GREGORIO



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I.N.	Quantity/Unit	Item	Unit Cost	Amount
		Black,Blue HBW/DELI		
9	40.00 box	Paper Clip 50mm Jumbo 100s box 33mm Vinyl Coated 100s box	14.50	580.00
10	30.00 pcs	Binder Clip Big, Black	5.45	163.50
11	100.00 pcs	Folder Brown Short	4.20	420.00
12	100.00 pcs	Folder Brown Long	4.50	450.00
13	100.00 pcs	Envelop Brown Long	2.00	200.00
14	100.00 pcs	Envelope Brown Short	1.75	175.00
15	100.00 pcs	Expanded Folder Green Long	12.75	1,275.00
16	100.00 pcs	Expanded Envelope Green Long	11.50	1,150.00
17	15.00 pcs	Tape Masking 24mm 1 width MURATO	19.75	296.25
18	30.00 pcs	Scotch Tape '1 3/4 CROCODILE 1"	12.75	382.50
Sub-Total :				5,092.25

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 (Date) 06/08/22 Supervising Admin. Officer

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
19	10.00 pcs	Packaging Tape CROCODILE 2"	24.50	245.00
20	20.00 pcs	Double Sided Tape CROCODILE 1"	28.00	560.00
21	5.00 pcs	Staple Plier Heavy Duty REMOVER	54.50	272.50
22	40.00 pad	Sticky Notes Color: Neon Sizes :2x3 and 3x5 JOY/HBW	25.00	1,000.00
23	50.00 sets	Loose Leaf Index Sticker No sign here Print	39.50	1,975.00
24	20.00 pcs	Battery AA and AAA KODAK	12.00	240.00
25	50.00 pcs	Highlighter High Quality Color : Yellow Green/Neon STABILO/FABER CASTEL	33.50	1,675.00
26	20.00 pcs	Certificate Holder A4	40.00	800.00
Sub-Total :				7,006.50

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 (Date) **Governor**


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I.N.	Quantity/Unit	Item	Unit Cost	Amount
27	2.00 reams	Carbon Paper Blue OLD TOWN	119.50	239.00
28	10.00 bulb	Light Bulb 15 watts	244.75	2,447.50
29	30.00 pcs	Correction Tape JOY	18.50	555.00
30	3.00 pcs	Extension Wire 10 mtrs	795.00	2,385.00
31	8.00 pcs	Logbook 500 Leaves VALIANT	81.50	652.00
32	3.00 pcs	Scissors Heavy Duty JOY	39.50	118.50
33	15.00 bots	Multi Purpose Glue 130gm 40g	10.50	157.50
34	50.00 rolls	Tissue Paper 2ply	9.50	475.00
35	15.00 pcs	Dishwashing Paste Jumbo 1kl	123.75	1,856.25
36	5.00 pack	Powder Soap	98.50	492.50
Sub-Total :				9,378.25

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
		1kIPASCLEAN		
37	4.00 bot	Fabric Conditioner 1000ml 500ml	95.00	380.00
38	4.00 bot	Toilet Bowl Cleaner 1000ml 500ml	99.50	398.00
39	6.00 bot	Furniture Cleaner Lemon Scent 330ml	268.50	1,611.00
40	3.00 bot	Air Freshener 320ml Lemon Scent SHER	109.50	328.50
41	10.00 Bars	Hand Sanitizing Soap 135gm SAFEGUARD	29.50	295.00
42	2.00 bots	Mosquito Repellent 255g OFF	148.50	297.00
43	2.00 pcs	Door Mat w/ Welcome Print 2x3	295.00	590.00
44	10.00 pcs	Rugs	59.50	595.00
Sub-Total :				7,694.50

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
45	10.00 bots	Ink- 664- Cyan EPSON	320.00	3,200.00
46	5.00 bots	Ink 664- Yellow EPSON	320.00	1,600.00
47	6.00 bots	Ink-664- Black EPSON	295.00	1,770.00
48	11.00 bots	Ink-664- Magenta EPSON	320.00	3,520.00
49	4.00 bots	Ink-003- Magenta Magenta EPSON	320.00	1,280.00
50	4.00 bots	Ink-003- Black Black EPSON	295.00	1,180.00
51	5.00 bots	Ink-003- Cyan Cyan EPSON	320.00	1,600.00
52	6.00 bots	Ink-003- Yellow Yellow EPSON	320.00	1,920.00

Remarks : 21 CALENDAR DAYS1. Supplier Pls. communicate RO before purchasing items. Contact Number 09267250787 2.
 The supplier shall deliver items 7 to 10 days upon approval of purchase order

Sub-Total : 16,070.00

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Green Procurement Terms and Conditions

AIR CONDITIONERS

1. The suppliers shall supply air conditioners which fulfils at least ENERGY STAR 4.0.
2. The suppliers shall ensure that the products are repairable and that replacement parts are available (for minimum of 10 years after end of production)
3. The suppliers shall supply the products in recyclable packages and shall provide a packaging take-back service.

CLEANER FOR TIOLET/URINAL

1. The supplier shall provide a cleaner which is not chlorine based and does not contain inorganic acids, such as sodium hypochlorite and hypochlorite.
2. The supplier shall supply products with adequate instructions for proper use and disposal.

DETERGENT POWDER

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO), and active ingredients as linear alkybenzene sulfonate.
 2. The supplier shall supply products with adequate instructions for proper use and disposal.
- There shall be a minimum purchase of half kilo for this item.

DISINFECTANT SPRAY

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

LEDS

1. The suppliers shall supply products which are packaged in recyclable material.

LIQUID HAND SOAP

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO),

Sub-Total : 0.00

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(Date) **Supervising Admin. Officer**
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I.N.	Quantity/Unit	Item	Unit Cost	Amount
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- and active ingredients as linear alkybenzene sulfonate.
- 2. Purchase in sachets shall not be allowed.
- 3. The supplier shall supply products with adequate instructions for proper use and disposal.

MULTICOPY PAPER

- 1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- 2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

RECORD BOOKS

- 1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- 2. There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

TOILET PAPER

- 1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- 2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **0420222077** dated **April 20, 2022** under Quotation No. **20222606C** opened on **April 13, 2022**

Sub-Total : 0.00

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(Signature over printed name)

05/08/22
(Date)

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